

**छत्तीसगढ़ उच्च न्यायालय :: बिलासपुर**

फोन नंबर 07752-241232, फैक्स नंबर 241040

**// निविदा सूचना //**

क0 **6067** / प्रोटोकॉल / 2023-24

बिलासपुर, दिनांक **12** / **05** / 2023

उच्च न्यायालय छत्तीसगढ़ बिलासपुर की ओर से निर्माताओं तथा उनके अधिकृत विक्रेताओं से कार्यालयीन फर्नीचर प्रदान करने हेतु मोहरबंद निविदायें आमंत्रित की जाती हैं। निविदा के साथ पैन नंबर/जी0एस0टी0/कंपनी रजिस्ट्रेशन/आयकर प्रमाण पत्र प्रस्तुत करना अनिवार्य होगा। निविदा के संबंध में विस्तृत विवरण एवं अन्य जानकारी उच्च न्यायालय के वेबसाइट <http://www.highcourt.cg.gov.in> से प्राप्त की जा सकती है।

निविदा जमा करने की अंतिम तिथि

: **15** / **06** / 2023

समय **4.00** P.M.

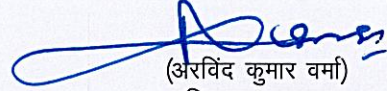
निविदा खोलने की तिथि

: **16** / **06** / 2023

समय **3.30** P.M.

स्थान :-

: रजिस्ट्रार जनरल कार्यालय का कक्ष



(अरविंद कुमार वर्मा)  
रजिस्ट्रार जनरल

**12.05.2023**



## **Terms and Conditions**

1. The Bidder firm/Company must be a single Company and no consortium will be allowed.
2. Tenderer/Contractor should have an experience in successfully executing single order of similar works of Rs. 2.00 Crore in nature “(Supply & installation of furniture) in Government/ Semi Government/Educational institution during last 03 financial years. (Documentary proof with satisfactory installation of the same should be attached)
3. The Bidder must either be an Original Equipment Manufacturer (OEM) for the equipment’s quoted in this tender or their authorized representative.
4. The OEM should be preferably ISO 9001:2015, ISO 14001:2015 certified Company.
5. The OEM Company should have green Pro Certification for quoted products and Company should be preferably a Bifma Member having Membership certificate to be enclosed.
6. Manufacturer/ Bidder requires to submit PAN, GST IN, Company Registration, ESIC, EPF, Factory/Manufacturing plant License.
7. The Manufacturer/Bidder should have registered office or Dealer or Organizational set up based in Raipur/Bilaspur (C.G.) for immediate after sales customer services. The after sales customer services shall be provided with immediate solution.
8. Bidder shall enclose annual turnover of last 3 years with profit loss statement & ITR of last 3 years.



9. Bidder must demo the sample of the furniture items in High Court of Chhattisgarh, Bodri, Bilaspur at its own cost within seven days from the date of filing tender application, however such demo shall not be permitted after the last date of filing the tender.
10. The rate mentioned in the quotation shall be valid till 31st March 2024 i.e. financial year 2023-24. In case of requirement of any supplied furniture, the Registrar General may place order with the successful Bidder of such furniture at the approved tender rate until 31st march, 2024 and the successful Bidder shall have to supply those furniture during this period.
11. The rate mentioned in the quotation should be given per piece/per set.
12. The Registrar General High Court of Chhattisgarh, Bilaspur (C.G.) reserves the right to split orders and / or accept or reject any tender as also to modify, revise or change any of the terms and conditions without assigning any reason thereof.
13. Payment will be made after supply & installation of furniture and ensuring that furniture are in good condition & on receipt of Invoice/Bill, as per rules of Govt. Of Chhattisgarh.
14. The selected Contractor/Bidders/Agency will have to supply the required quantity of the furniture (as per approved by this office) at the Protocol Department, High Court of Chhattisgarh, Bodri, Bilaspur (C.G.)
15. Security amount of Rs. 1,20,000/- ( One lakh twenty thousand only) must be deposited by the Bidders through a Demand draft in the favour of Registrar General, High court of Chhattisgarh, Bilaspur (C.G.). The Demand Draft of unsuccessful Bidder will be returned within 30 days and the demand draft of successful Bidder will be returned after furniture installation.



16. The offer/tender must be submitted in two envelopes viz.

1<sup>st</sup> Envelope-

A. For security amount or certificate of exemption with ANNEXURE-C  
Envelope of the Security amount will be opened first; second envelope will be opened after verification of sufficient Security amount or exemption certificate thereto.


B 2<sup>nd</sup> Envelope- Tender form should be duly filled in and signed by the Bidder along with all required certificates/documents with Annexure "B".

17. Tender form and Annexures can be downloaded from the website of High Court of Chhattisgarh.

18. The detailed furniture articles are attached herewith as Annexure-"A".

19. The Purchaser of Furniture does not bind itself to accept the lower rate. Tender shall be evaluated on the basis of price of product along with the quality of product. Good quality product having comparative reasonable price shall be given priority during selection of product.

20. Tender/Quotations must be submitted to the Receipt Section, High Court of Chhattisgarh, Bodri, Bilaspur either personally or through authorized agents or by post on or before **04:00 p.m.** of ..15../..06./2023 which will be opened on next working day i.e. ..16../..06./2023 at **03:30 p.m.** Tender/Quotations received through email or after the specified date will not be taken into consideration, and any correspondence in this regard shall not be entertained.

  
(Arvind Kumar Verma)  
Registrar General

12.05.2023



# TENDER - FORM

[ Application for Tender ]

Tender Enquiry No. ....

Dated .....

DUE ON \_\_\_\_\_/2023

To,

The Registrar General,  
High Court of Chhattisgarh,  
**Bilaspur (C.G.)**

Subject: TENDER FOR FURNITURES ITEMS.

\*\*\*\*\*

Dear Sir,

I would like to submit my Tender Application for Supply of Furniture items, as per your requirement, in your office. I have read all the terms and conditions as mentioned in the Annexure-1 of the Tender Application. I will be able to supply the following furniture's items on the rates as mentioned below and this rate will be valid till 31.03.2024 :-

SL. NO.	PARTICULARS	SPEFICATION/ MODEL	QTY	RATE (UNIT PRICE)	G.S.T. %	TOTAL RS. INCLUDE GST
1	<b>VVIP EXECUTIVE TABLE</b> (SIZE 7'X 3') WITH DRAWER & SIDE CABINET (SIZE 4' X 2') [04 nos. for Judges Chamber]		01			
2	<b>CENTER TABLE WOODEN</b> (Top Glass) SIZE- 4'X2' [04 nos. for Judges Chamber & 4 nos. for waiting Rooms]		01			
3	<b>ROUND DINING TABLE – WOODEN</b> SIZE - 1000 X 1000 X 750 MM [04 Table for 4 Court Room Chamber]		01			
4	<b>EXECUTIVE TABLE</b> (SIZE 6' X 3' ) WITH DRAWER & SIDE TABLE [4 Table for P.S. Chamber]		01			
5	<b>OFFICE TABLE</b> (Steel Frame, Top Wooden) Size- 4' X 2 <sup>1/2</sup> [20 Table for 4 Stenographer Rooms]		01			
6	<b>COMPUTER TABLE – Wooden , Size- 4' X 2'</b> 7 Table for each court Room = 28 For office and NIC etc. = 10		01			
7	<b>VVIP EXECUTIVE CHAIRS</b> ( High Back , Black Latherite ) For @ 1 no. Hon'ble Judges Chamber		01			



SL. NO.	PARTICULARS	SPEFICATION/ MODEL	01	RATE (UNIT PRICE)	G.S.T. %	TOTAL RS. INCLUDE GST
8	<b>EXECUTIVE VISITOR CHAIR (Black Latherite)</b> For Hon'ble Judges Chamber @ 03 Nos. per Chamber		01			
9	<b>COMPUTER REVOLVING CHAIR- LOW BACK</b> 7 Chairs for each Office = 28		01			
10	<b>EXECUTIVE SOFA SET –</b> 2+2+1+1 Seater (For Judges Chamber)		01 SET			
11	<b>EXECUTIVE CHAIR HIGH BACK</b> 04 nos. for Judges Rest Room 04 nos. for P.S. Chamber		01			
12	<b>COURT ROOM CHAIRS FOR ADVOCATE/ VISITOR CHAIRS FOR OFFICE</b> [200 nos. Chairs for Court Room @ 50 12 nos. Chairs for P.S. Chamber @ 03		01			
13	<b>STEEL PERFORATED CHAIR</b> (3 Seater) 16 Chairs for infront of 4 court Rooms.		01			
14	<b>OFFICE SOFA SET –</b> 2+2+1+1 Seater (For Officers Waiting Room)		01 SET			
15	<b>OFFICE STEEL ALMIRAH</b> (5 Compartment)Size- 78”(H) x 36”(W) x 18” (D) 20 Almirahs for 4 Chamber/ PA/Stenographer Rooms		01			

**Encl.**

1. Annual Turn Over Certificate
2. GST Certificate
3. PAN No. Certificate
4. Income Tax Certificate
5. Copy of Bifma member Certificate.
6. I.S.O. Certificate
7. Experience Certificate (For supply & installation of Furniture)
8. Annexure “A” & “B”

----- (Signature)

----- (Name)

----- (Mob.no.)

**Signature & Name  
of the authorized person of the  
Firm/Bidder/Company with office Seal**



## Annexure - A

SL. NO.	FURNITURE NAME	SPECIFICATION	QTY
1	VVIP EXECUTIVE TABLE (SIZE 7' X 3") WITH DRAWER UNIT & SIDE CABINET (SIZE 4' X 2')		4
2	CENTER TABLE WOODEN (Top Glass) SIZE- 4'X2'		8
3	ROUND DINING TABLE – WOODEN SIZE - 1000 X 1000 X 750 MM		4
4	EXECUTIVE TABLE (SIZE 6' X 3' ) WITH DRAWER & SIDE TABLE		4
5	OFFICE TABLE (Steel Frame, Top Wooden) Size- 4' X 2 <sup>1/2</sup> '		20
6	COMPUTER TABLE – Wooden , Size- 4' X 2'		38
7	VVIP EXECUTIVE CHAIRS ( High Back , Black Latherite )		04
8	EXECUTIVE VISITOR CHAIR (Black Lathe rite)		12
9	COMPUTER REVOLVING CHAIR- LOW BACK		28
10	EXECUTIVE SOFA SET – 2+2+1+1 Seater (For Judges Chamber)		04 SET
11	EXECUTIVE CHAIR HIGH BACK		8
12	COURT ROOM CHAIR/VISITOR CHAIR		212
13	STEEL PERFORATED CHAIR (3 Seater)		16
14	OFFICE SOFA SET – 2+2+1+1 Seater (For Officers Waiting Room)		4 SET
15	OFFICE STEEL ALMIRAH (5 Compartment) Size- 78"(H) x 36"(W) x 18" (D)		20



## ANNEXURE-B

(Profile of the Bidder)

S. No.	Particulars	To be filled by the Bidder
1	Name of the Bidder/firm/organization/company	
2	Type of firm/organization (Proprietorship/ Partnership/ Private ltd. Etc. (Furnish copies of partnership/ memorandum of Articles of association etc.))	
3	Name of the Proprietor/partners/directors of the firm	
4	Year of Incorporation/registration	
5	Registered address of the firm	
6	Name, designation, telephone nos., email of the contact person/authorized signatory	
7	Annual turnover of the firm/Company for last 3 years (Furnish copies of audited balancesheets and profit and loss account statements)	a) FY 2019-20 b) FY 2020-21 c) FY 2021-22
8	Details of Registration (Firm, Company etc) a) Registering Authority b) Date c) Number	
9	Registration Nos. under various statutory Act viz, EPF, ESIC, if applicable (copy of registration certificate to be enclosed)	
	Goods and Service Tax (GST)	
	Employee's provident fund organization	
	Employee State Insurance Scheme	
	Permanent Account Number (Copies of Income-tax returns for last 3 years to be enclosed)	

Note: Copies of all the documents relevant to above details to be enclosed.

----- (Signature)

----- (Name)

----- (Mob.no.)

**Signature & Name  
of the authorized person of the  
Firm/Bidder/Company with office Seal**



## ANNEXURE-‘C’

S. No.	Particulars	To be filled by the Bidder
1	Name of the Bidder / firm / organization/ company	
2	Demand Draft details	
3	D/D No.	
4	Date	
5	Rs.	
6	Issued Bank Name/Branch	

Encl.

Demand Draft for Rs. ....

------(Signature)

------(Name)

------(Mob.no.)

**Signature & Name  
of the authorized person of the  
Firm/Bidder/Company with office Seal**



Specimen  
Envelope

## 1<sup>st</sup> Envelope

### Tender for Furniture items

Tender Enquiry No. ....

To,

The Registrar General,  
High Court of Chhattisgarh  
**Bodri, Bilaspur (C.G.)**

From :-

.....  
.....  
.....

Specimen  
Envelope

## 2<sup>nd</sup> Envelope

### Tender for Furniture items

Tender Enquiry No. ....

To,

The Registrar General,  
High Court of Chhattisgarh  
**Bodri, Bilaspur (C.G.)**

From :-

.....  
.....  
.....