

HIGH COURT OF CHHATTISGARH, BILASPUR

NOTICE INVITING TENDER

No. 127 /CPC/2023

Bilaspur, Date 05/01/2023

High Court of Chhattisgarh, Bilaspur is going to procure approximately 67 Digital Signature Certificates(DSCs) for digitally signing the Orders and Judgments of the District and Subordinate Courts of the State of Chhattisgarh. For the same, bids are invited from reputed companies. Bid may be submitted in an envelope superscribed as "Bid for Digital Signature Certificates" up to 15/02/2023 at 04:30 PM in the office of the undersigned at Bilaspur (Chhattisgarh). Bids will be opened in presence of the bidders/representatives after expiry of period of bid submission.

GENERAL TERMS AND CONDITIONS

- (1) The Time for completion of supply and installation is 10 to 15 Working Days from the date of issuance of Purchase order with filled-up form of the Judicial Officers.
- (2) Bids must be accompanied with EMD of Rs. 2,000/- (Rupees Two Thousand only) in the name of Registrar General, High Court of Chhattisgarh, Bilaspur (C.G.) through DD/Bankers Cheque payable at Bilaspur. The Earnest Money Deposit will be returned to the unsuccessful bidder within 15 days from the issuance of the Purchase Order of award of Contract and Earnest Money Deposit of Successful bidder will be returned immediate after renewal of the purchased Digital Signature Certificate (After two years).
- (3) Rates must be quoted per item/certificate. Rates must be inclusive of taxes for two years validity and also must be quoted the rates for renewal of the DSC for further two years. (As per the attached format).
- (4) Bidders must attach with the bid, brochure of the products offered by them containing entire description.
- (5) Bidders shall also submit, a copy of the Tender document duly signed and sealed by the bidder as an acknowledgement to the acceptance of the terms and conditions of the Tender along-with the bid.
- (6) Validity of rates quoted should not be less than Two years.
- (7) Certificates must be Class-3 Certificates with at least two years validity.
- (8) The certificates must be compatible with the Ubuntu-Linux (14.04, 16.04, 18.04, 20.04, 22.04 onwards OS) as customized by the eCommittee, Supreme Court of India as well as with the Windows Operating Systems.
- (9) The prices quoted by the Vendor shall be in Indian Rupees, inclusive of all taxes and not be subjected to any price escalation.

(10)The financial bid shall be valid for a period of Two Years from the date of opening its Financial Bids and during the validity of the financial bids, the High Court may purchase Digital Signature Certificates for the High Court of Chhattisgarh, and other subordinate Courts of the High Court on the same rates and terms and conditions.

Eligibility Criteria:

Sl. No.	Minimum Eligibility Criteria	Proof to be submitted for fulfilling the Eligibility Criteria
1.	The bidder should be Certifying Authority under CCA or authorized partner of CA should participate in this bid.	Approval letter from CCA for authorization to provide DSC in the name of CA With Authorization Letter from Certifying Authority for authorized partner
2.	The Bidder should have Work Order proof of at least 500 DSC in last two year.	Work Order copy not older than 1-2 year from the date of bid submission from State Govt./ Central Government/ PSU
3.	Bidder should not have been blacklisted by any of the State/Central Government or organizations of the State/Central Government in India in the past three years	Self-Declaration in this regard by the authorized signatory of the bidder.
4.	The bidder should have a local office in the state of Chhattisgarh.	Address proof for office in Chhattisgarh with GST Registration certificate
5.	CA whose Digital Signature Certificate have been offered in the bid shall have Technical Assistance Centre (TAC) and shall have Toll Free Number for TAC.	Documentary proof for the same should be submitted by the OEM.
6.	The bidder should integrate the provided DSC with Ubuntu System application used in Chhattisgarh High Court and Subordinate Courts and also as customized by the eCommittee, Supreme Court of India.	A letter of Undertaking is required for the same.
7.	Digital Signature Certificate will be used for digitally signing the orders and judgements of the High Court of Chhattisgarh, Bilaspur and District & Subordinate Courts of the State of Chhattisgarh and also for uploading the same in pdf format on official website/ concerning software.	

Opening of Bids and Bid evaluation :-

1. Only physical tender documents with financial bids shall be accepted. Tender Documents/Financial Bids through e-mail shall not be entertained. Bids will be opened as per the Schedule mentioned in the Tender Document in presence of the representatives of the bidders if present.
2. The decision of the Committee for Computerization of High Court and Subordinate Courts in the evaluation of the Qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the Committee. The Committee may waive any minor informality or non-conformity or irregularity in a Bid.
3. High Court of Chhattisgarh, Bilaspur reserves the right to accept or reject any Bid and to annul the Bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Tendering Authority's action.
4. Preference/exemption from the experience criteria may be given to the bidders having experience of supply of Digital Signature Certificate in any Courts of the Chhattisgarh.

Payment Terms:-

Payment will be made on receiving successful installation report/testing report of the ordered DSCs at the desired locations. Certificate of successful installation shall be provided by the bidders after obtaining installation report from the District and Subordinate Courts, successful installation and testing report will be provided by the concerning District Judge/Nodal Officer or any authorized Officer by the District & Sessions Judge of the concerned Court.

Format of Financial Bid

Sl. No.	Name of the Article	Qty.	First Time Rates of Digital Signature Certificates for Two Years Validity				Renewal charges of Digital Signature Certificates for Two Years Validity			
			Rates of per DSC (In Rs.)	GST	Total (In Rs.) (4+5)	Price of 67 Nos. of DSC (3x6) for identification of L1 Bidder.	Rates of renewal of per DSC (In Rs.)	GST	Total (In Rs.) (8+9)	Rates of renewal of 67 Nos. of DSC (In Rs.) (3x10)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1.	Class-III Digital Signature Certificate for digitally signing Orders and Judgements.	67								

Note:- L1 bidder shall be decided as per the rate mentioned in the column no. (7) and renewal charges should not exceed the rates mentioned in the column no. (7).


Contract / Agreement:-

1. Failure of the successful Bidder to agree with the Terms and Conditions of the Bid/Contract shall constitute sufficient grounds for the annulment of the award, in that event, the Tender issuing Authority may make the award to the next "Best Value Bidder" or call for new Bids.

Legal Jurisdiction:-

All Legal disputes are subject to the jurisdiction of Bilaspur (Chhattisgarh) only, preceded by Arbitration.

Date: /01/2023
Place: Bilaspur (C.G.)


Arvind Kumar Verma
Registrar General
High Court of Chhattisgarh,
Bilaspur (C.G.)
05.01.2023