

छत्तीसगढ़ उच्च न्यायालय :: बिलासपुर

फोन नंबर 07752-241232, फैक्स नंबर 241040

// निविदा सूचना //

क्र० 427 / प्रोटोकॉल / 2022-23

बिलासपुर, दिनांक 12 / 01 / 2023

उच्च न्यायालय छत्तीसगढ़ बिलासपुर की ओर से निर्माताओं तथा उनके अधिकृत विक्रेताओं से कार्यालयीन फर्नीचर प्रदान करने हेतु मोहरबंद निविदायें आमंत्रित की जाती हैं। निविदा के साथ पैन नंबर/जी0एस0टी0/कंपनी रजिस्ट्रेशन/आयकर प्रमाण पत्र प्रस्तुत करना अनिवार्य होगा। निविदा के संबंध में विस्तृत विवरण एवं अन्य जानकारी उच्च न्यायालय के वेबसाईट <http://www.highcourt.cg.gov.in> से प्राप्त की जा सकती है।

निविदा जमा करने की अंतिम तिथि	: 11 / 02 / 2023	समय 04:00 P.M.
निविदा खोलने की तिथि	: 13 / 02 / 2023	समय 03:30 P.M.
स्थान :-	: रजिस्ट्रार जनरल कार्यालय का कक्ष	

रजिस्ट्रार जनरल

TENDER - FORM

[Application for Tender]

Tender Enquiry No.

Dated/01/2023

DUE ON

To,

The Registrar General,
High Court of Chhattisgarh,
Bilaspur (C.G.)

Subject: TENDER FOR FURNITURES ITEMS.

Dear Sir,

I would like to submit my Tender Application for Supply of Furniture items, as per your requirement, in your office. I have read all the terms and conditions as mentioned in the Annexure-1 of the Tender Application. I will be able to supply the following furniture's items on the rates as mentioned below during the period to

SL. NO.	PARTICULARS	SPEFICATION/ MODEL	QTY	RATE (UNIT PRICE)	G.S.T. %	TOTAL RS. INCLUDE GST
1	VVIP EXECUTIVE TABLE (SIZE 6½" X 3") WITH SIDE CABINET (SIZE 4' X 2')		03			
2	CENTER TABLE WOODEN (Top Glass) SIZE- 4' X 2'		03			
3	ROUND DINING TABLE – WOODEN SIZE - 1000 X 1000 X 750 MM		03			
4	EXECUTIVE TABLE (SIZE 6' X 3') WITH DRAWER & SIDE TABLE		11			
5	WOODEN CENTER TABLE Size - 4' X 2'		03			
6	EXECUTIVE TABLE FOR CONFERENCE WITH FOOT REST (For two person) Size – 6' X 4'		01			
7	CONFERENCE TABLE FOR JUDGES, With Foot Rest (FOR 9 PERSON)		01			
8	OFFICE TABLE		38			

SL. NO.	PARTICULARS	SPEFICATION/ MODEL	QTY	RATE (UNIT PRICE)	G.S.T. %	TOTAL RS. INCLUDE GST
	(Steel Frame, Top Wooden) Size- 4' X 2 ^{1/2} '					
9	COMPUTER TABLE – Wooden , Size- 4' X 2'		29			
10	VVIP EXECUTIVE CHAIRS (High Back , Black Latherite)		05			
11	EXECUTIVE VISITOR CHAIR (Black Lathe rite)		09			
12	EXECUTIVE CHAIR HIGH BACK		13			
13	COURT ROOM CHAIRS FOR ADVOCATE [Steel Frame, Seat made of hot pressed plywood, covered with high strength upholstery cloth & high Density Foam]		70			
14	COMPUTER REVOLVING CHAIR- LOW BACK		40			
15	VISITOR CHAIRS – FOR OFFICE		26			
16	STEEL PERFORATED CHAIR (3 Seater)		17			
17	CONFERENCE REVOLVING CHAIR (Black Latherite)		09			
18	EXECUTIVE SOFA SET – 2+2+1+1 Seater (For Judges Chamber)		03 SET			
19	OFFICE SOFA SET – 2+2+1+1 Seater (For Officers Waiting Room)		3 SET			
20	WOODEN STOOL- Size 30 x 30 x 45 cms (Wooden Frame, 18 mm ply with sun mica)		21			
21	WARDROBE (with mirror)		03			
22	OFFICE STEEL ALMIRAH (5 Compartment) Size- 78”(H) x 36”(W) x 18”(D)		29			
23	WOODEN SIDE RACK (2 Compartment) Size- 36”(W) x 15”(D) x 30”(H)		06			
24	SLOTTED ANGLE RACK Size- 72”(H) x 36”(W) x 15”(D) (4 Compartment)		09			
25	DIWAN (Wooden/Box Ply) Size- 6' x 2 ^{1/2} '		03			

Encl.

1. Annual Turn Over Certificate
2. GST Certificate
3. PAN No. Certificate
4. Income Tax Certificate
5. Copy of Bifma member Certificate.
6. I.S.O. Certificate
7. Experience Certificate (For supply & installation of Furniture)
8. Annexure "A" & "B"

-----**(Signature)**

-----**(Name)**

**Signature & Name
of the authorized person of the
Firm/Bidder/Company with office Seal**

Annexure - A

SL. NO.	FURNITURE NAME	SPECIFICATION	QTY
1	VVIP EXECUTIVE TABLE (SIZE 6½" X 3") WITH SIDE CABINET (SIZE 4' X 2')		03
2	CENTER TABLE WOODEN (Top Glass) SIZE- 4' X 2'		03
3	ROUND DINING TABLE – WOODEN SIZE - 1000 X 1000 X 750 MM		03
4	EXECUTIVE TABLE (SIZE 6' X 3') WITH DRAWER & SIDE TABLE		11
5	WOODEN CENTER TABLE Size - 4' X 2'		03
6	EXECUTIVE TABLE FOR CONFERENCE WITH FOOT REST (For two person) Size – 6' X 4'		01
7	CONFERENCE TABLE FOR JUDGES, With Foot Rest (FOR 9 PERSON)		01
8	OFFICE TABLE (Steel Frame, Top Wooden) Size- 4' X 2 ^{1/2} '		38
9	COMPUTER TABLE – Wooden , Size- 4' X 2'		29
10	VVIP EXECUTIVE CHAIRS (High Back , Black Latherite)		05
11	EXECUTIVE VISITOR CHAIR (Black Lathe rite)		09
12	EXECUTIVE CHAIR HIGH BACK		13
13	COURT ROOM CHAIRS FOR ADVOCATE [Steel Frame, Seat made of hot pressed plywood, covered with high strength upholstery cloth & high Density Foam]		70
14	COMPUTER REVOLVING CHAIR- LOW BACK		40
15	VISITOR CHAIRS – FOR OFFICE		26
16	STEEL PERFORATED CHAIR (3 Seater)		17
17	CONFERENCE REVOLVING CHAIR (Black Latherite)		09

SL. NO.	FURNITURE NAME	SPECIFICATION	QTY
18	EXECUTIVE SOFA SET – 2+2+1+1 Seater (For Judges Chamber)		03 SET
19	OFFICE SOFA SET – 2+2+1+1 Seater (For Officers Waiting Room)		3 SET
20	WOODEN STOOL- Size 30 x 30 x 45 cms (Wooden Frame, 18 mm ply with sun mica)		21
21	WARDROBE (with mirror)		03
22	OFFICE STEEL ALMIRAH (5 Compartment) Size- 78”(H) x 36”(W) x 18” (D)		29
23	WOODEN SIDE RACK (2 Compartment) Size- 36” (W) x 15” (D) x 30”(H)		06
24	SLOTTED ANGLE RACK Size- 72” (H) x 36” (W) x 15”(D) (4 Compartment)		09
25	DIWAN (Wooden/Box Ply) Size- 6’ x 2½’		03

ANNEXURE-B

(Profile of the Bidder)

S. No.	Particulars	To be filled by the Bidder
1	Name of the Bidder/firm/organization/company	
2	Type of firm/organization (Proprietorship/ Partnership/Private ltd. Etc. (Furnish copies of partnership/memorandum of Articles of association etc.)	
3	Name of the Proprietor/partners/directors of the firm	
4	Year of Incorporation/registration	
5	Registered address of the firm	
6	Name, designation, telephone nos., email of the contact person/authorized signatory	
7	Annual turnover of the firm/Company for last 3 years (Furnish copies of audited balancesheets and profit and loss account statements)	a) FY 2019-20 b) FY 2020-21 c) FY 2021-22
8	Details of Registration (Firm, Company etc) a) Registering Authority b) Date c) Number	
9	Registration Nos. under various statutory Act viz, EPF, ESIC, if applicable (copy of registration certificate to be enclosed)	
	Goods and Service Tax (GST)	
	Employee's provident fund organization	
	Employee State Insurance Scheme	
	Permanent Account Number (Copies of Income-tax returns for last 3 years to be enclosed)	

Note: Copies of all the documents relevant to above details to be enclosed.

------(Signature)

------(Name)

**Signature & Name
of the authorized person of the
Firm/Bidder/Company with office Seal**

ANNEXURE-‘C’

S. No.	Particulars	To be filled by the Bidder
1	Name of the Bidder / firm / organization/ company	
2	Demand Draft details	
	D/D No.	
	Date	
	Rs.	
	Issued Bank Name/Branch	

Encl.

Demand Draft for Rs.

------(Signature)

------(Name)

**Signature & Name
of the authorized person of the
Firm/Bidder/Company with office Seal**

Specimen
Envelope

1st Envelope

Tender for Furniture items

Tender Enquiry No.

To,

The Registrar General,
High Court of Chhattisgarh
Bodri, Bilaspur (C.G.)

From :-

.....
.....
.....

Specimen
Envelope

2nd Envelope

Tender for Furniture items

Tender Enquiry No.

To,

The Registrar General,
High Court of Chhattisgarh
Bodri, Bilaspur (C.G.)

From :-

.....
.....
.....

Terms and Conditions

1. The Bidder firm/Company must be a single Company and no consortium will be allowed.
2. Tenderer/Contractor should have an experience in successfully executing single order of similar works of Rs. 2.00 Crore in nature “(Supply & installation of furniture) in Government/ Semi Government/Educational institution during last 03 financial years. (Documentary proof with satisfactory installation of the same should be attached)
3. The Bidder must either be an original Equipment manufacturer (OEM) for the equipment’s quoted in this tender or their authorized representative.
4. The OEM should be preferably ISO 9001:2015, ISO 14001:2015 certified Company.
5. The OEM Company should have green Pro Certification for quoted products and Company should be preferably a Bifma Member having Membership certificate to be enclosed.
6. Manufacturer/ Bidder required to submit PAN, GST IN, Company Registration, ESIC, EPF, Factory/Manufacturing plant License.
7. The Manufacturer should have registered office or Dealer or Organization set up based in Raipur/Bilaspur (C.G.) for immediate response, the response should be provided for immediate solution.
8. Annual turnover last 3 years with profit loss statement & ITR last 3 years.
9. Bidder must demo the sample of the furniture items in High Court of Chhattisgarh, Bodri, Bilaspur with own cost within

seven days from the date of filing tender application, but not after the last date of filing the tender.

10. The Registrar General High Court of Chhattisgarh, Bilaspur (C.G.) reserves the right to split orders and / or accept or reject any tender as also to modify, revise or change any of the terms and conditions without assigning any reason thereof.
11. Payment will be made after supply & installation of furniture's in good condition & receipt of Invoice/Bill, as per rules of Govt. Of Chhattisgarh.
12. The selected Contractor/Bidders/Agency will have to supply the required quantity of the furniture's (as per approved by this office) at the Protocol Department, High Court of Chhattisgarh, Bodri, Bilaspur (C.G.)
13. Security amount of Rs. 1,50,000/- (One Lakh Fifty thousand) must be deposited by the Bidders through a Demand draft in the favour of Registrar General, High court of Chhattisgarh, Bilaspur (C.G.). The Demand Draft of non-qualified firm will be returned within 15 days and the demand draft of qualified Bidder will be returned after furniture installation.
14. The offer/tender must be submitted in two envelopes viz.
 - 1st Envelope-
 - a. For security amount or certificate of exemption with ANNEXURE-C Envelope of the Security amount will be opened first; second envelope will be opened after verification of sufficient Security amount or exemption certificate thereto.
 - b. 2nd Envelope- Tender form should be duly filled and signed by the Bidder along with all certificates/documents with Annexure "B".

15. Tender form and Annexures can be download from the website of High Court of Chhattisgarh.
16. The detailed furniture articles are attached herewith as Annexure-“A”.
17. The Purchaser of Furniture does not bind itself to accept the lower rate. Tender shall be valuated on value of product along with quality of product. Good quality product having comparative reasonable price shall be given priority during selection of product.
18. Tender/Quotations must be submitted to the Receipt Section, High Court of Chhattisgarh, Bodri, Bilaspur either personally or through authorized agents or by post on or before **04:00 p.m.** of **11/02/2023** which will be opened on next working day i.e. **13/02/2023** at **03:30 p.m.** Tender/Quotations received through email or after the specified date will not be taken into consideration.

(Arvind Kumar Verma)
Registrar General