

संक्षिप्त निविदा का प्रारूप
उच्च न्यायालय छत्तीसगढ़, बिलासपुर

परिशिष्ट-2

[नियम 4.4.2]

(निविदा सूचना का प्रारूप)

निविदा विज्ञापित क्र. 2372

दिनांक 24/02/2023

उच्च न्यायालय छत्तीसगढ़, बिलासपुर की ओर से निर्माताओं तथा उनके अधिकृत विक्रेताओं से स्टेशनरी सामग्री प्रदाय करने हेतु मोहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र अधोहस्ताक्षरकर्ता के कार्यालय से आवेदन प्रस्तुत कर (आयकर प्रमाणपत्र सहित) रु. 200/- (दो सौ रुपये मात्र) नगद भुगतान कर दिनांक 09/03/2023 के पूर्व कार्यालयीन दिवस में प्राप्त किये जा सकते हैं।

विस्तृत विवरण हेतु कृपया लॉग इन करें: <http://www.cghighcourt.nic.in>.

निविदा आवेदन बिक्री की अंतिम तिथि	09/03/2023	समय	5:00 बजे
निविदा आवेदन जमा करने की अंतिम तिथि	29/03/2023	समय	3:00 बजे
निविदा आवेदन खोलने की तिथि	29/03/2023	समय	4:00 बजे

स्थान: उच्च न्यायालय छत्तीसगढ़, बिलासपुर रजिस्ट्रार जनरल का कक्ष


रजिस्ट्रार जनरल

24.02.2023

HIGH COURT OF CHHATTISGARH, BILASPUR

Application for Tender

Tender Enquiry No. 2373

Dated 24/02/2023

DUE ON: -2023

To,

**The Registrar General,
High Court of Chhattisgarh,
BILASPUR (C.G.)**

Subject: TENDER FOR : Stationery Items

Dear Sir,

I would like to submit my Tender Application for supply of stationery items, as per your requirement, in your office. I have read all the terms and conditions as mentioned in the Annexure-I of the Tender Application. I will be able to supply the following stationery items on the rates as mentioned below during the period 01-04-2023 to 31-03-2024 :-

A	B	C	D	E	F
S. No	Particulars	Quality	Rate	G.S.T %	Total Rs. Include GST D+E=F
01	All Pin 70 Gm.	Sample			
02	Attendance Register (164 Page) JaiShri	JaiShri			
03	Acknowledgement (प्राप्ती स्वीकृती रसीद)	Sample			
04	Binder Clip (32 mm)	Sample			
05	Binder Clip (41mm)	Sample			
06	Binder Clip (51mm)	Sample			

07	Box File (Full Size) (Superior Quality)	Sample			
08	Brown Paper Full Size (Superior Quality)	"			
09	Carbon (Blue) (Superior Quality) Kores	Kores			
10	Clip Board (दबती) (Superior Quality)	Sample			
11	Computer CD (Sony)	Sony			
12	Computer DVD (Sony)	Sony			
13	Computer Paper (80 Column) (part -I)(for use in dmp printer	Sample			
14	Computer Printer Ribbon EPSON FX-10 a complete set (for 136 Column 9/24 pin) TVS Company Genuine	Superior Quality			
15	Computer Sticker (Size A-4) (ST 1 – 100 Sheet) Desmat	Desmat			
16	Conference Note pad (20 Page)	Sample			
17	Cello Tape 1"	Sample			
18	Cello Tape (Small Size 125 cm.)	"			
19	Cello Tape Transparent 2"	Sample			
20	Cello Tape Brown 2"	Sample			
21	Calculators (ORPAT) ORPAT -12 Digits - 0T-400T	ORPAT -12 Digits Good Quality			
22	CD Cover Pouch	Sample			
23	Duster (White Board Superior Quality)	Sample			

24	Envelope Laminated (Size 18X14)	Sample			
25	Envelope Laminated (Size 12X16)	"			
26	Envelope Laminated (Size 12X14)	"			
27	Envelope Laminated (Size 12X10)	"			
28	Envelope Laminated (Size 12X6)	"			
29	Envelope Laminated (Size 11X5)	"			
30	Envelope Laminated (Size 10X8)	"			
31	Envelope Polynet (Size 18X14)	"			
32	Envelope Polynet (Size 12X16)	"			
33	Envelope White (Size 11 X 5) 70 Gsm.	"			
34	Envelope White (Size 10 X4.5) 70 Gsm.	"			
35	Envelope White (Size 9 X4) 70 Gsm.	"			
36	Envelope White (Size 11 X 5) 100 Gsm.	"			
37	Envelope White (Size 10 X4.5) 100 Gsm.	"			
38	Envelope White (Size 9 X4) 100 Gsm.	"			
39	Fevi stik super 8 Gm. (Pidllite Ind.)	Pidllite Ind.			
40	Fevi Kwik (Pidllite Ind.)	Pidllite Ind.			
41	Eraser (NATRAJ)	NATRAJ			
42	Eraser (Non Dust) Apsara	Apsara			
43	Fevicol 500Gm.(Pidllite Ind.)	Pidllite Ind.			
44	Flag Yellow Colour(76m X 76mm)Claro	Claro			
45	Flag Four Colour - (Big Size) (20mm X 50 mm) CLARO	CLARO			
46	Flag Three Colour (Big Size) (25mm X 75 mm) CLARO	CLARO			

47	File Pad (Superior Quality)	Sample			
48	File Cover (Four Folder) Size F.S. Superior Quality(Sangam) with cloth	Sangam			
49	Gum Tube 18 ml. (Navneet)	Navneet			
50	Gum Pest 150 ml. (Kores)	Kores			
51	Gum Pest 700 ml. (Kores)	Kores			
52	High Lighter Pen (All Colour) Luxor	Luxor			
53	Ink 005 EPSON (Printing page capability 6000)(for use in EPSON m1170-ecotank)	EPSON			
54	Laser Jet Cartridge No. - 12 A (HP) (Original New sealed Pack)	HP			
55	Laser Jet Cartridge No. - 78 A (HP) (Original New sealed Pack)	HP			
56	Laser Jet Cartridge No. - 88 A (HP) (Original New sealed Pack)	HP			
57	Laser Jet Cartridge No. - 79 A (HP) (Original New sealed Pack)	HP			
58	Laser Jet Cartridge No. - 30 A (Original for use in printer no. M203dw) (HP) (New sealed Pack)	HP			
59	HP Drum No. - 32 A (Original Use in Laser Printer Model No. HP 203) (HP)	HP			
60	Laser Jet Cartridge No. - 925 Canon (f158200) (Original New sealed Pack)	CANON			
61	Ledger Paper (Superior Quality) (Pkt. 500 Sheet <u>90 gsm</u>) with printing as per sample (J.K./Sirpur)	Sample given By me. J.K./Sirpur			
62	Ledger Paper (Superior Quality) (Pkt. 500 Sheet <u>90 gsm</u>) J.K./Sirpur	J.K./Sirpur			
63	Laminated File Cover (Pink / Yellow Colour) with Printing good quality as per sample	Sample given by me.			
64	Lace 36" (Superior Quality) (Per Pkt. 100)	Sample			
65	Lace 24" (Superior Quality) (Per Pkt. 100)	Sample			
66	Log Book (Jayshree) (Page 160)	Jaishree			
67	Plastic Button file (Superior Quality)	Sample			

68	Photo Copy Paper size A-3 Per Pkt. 500 Sheet (J.K.Copier - Red Pkt. 75 GSM)	J.K.Copier - Red Pkt. 75 GSM			
69	Photo Copy Paper size F-S Per Pkt. 500 Sheet (J.K. Copier- Red Pkt. 75 GSM)	J.K. Copier- Red Pkt. 75 GSM			
70	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. Copier- Red Pkt. 75 GSM)	J.K. Copier- Red Pkt. 75 GSM			
71	Photo Copy Paper size FS Per Pkt. 500 Sheet (J.K. Easy Copier -Green Pkt. 70 GSM)	J.K. Easy Copier -Green Pkt. 70 GSM			
72	Photo Copy Paper size A4 Per Pkt. 500 Sheet (J.K. Easy Copier -Green Pkt. 70 GSM)	J.K. Easy Copier -Green Pkt. 70 GSM			
73	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. MAX 67 GSM)	J.K. MAX 67 GSM			
74	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. BOND 100 GSM)	J.K. Bond 100 GSM			
75	Photo Paper inkjet ID A-4 Per Pkt. 50 Sheets (180 GSM)Glossy Paper	ID A-4			
76	Pencil Steno (Apsara)	Apsara			
77	Pencil (Apsara Platinum Extra Dark)	Apsara			
78	Pencil Checking (Blue & Red) Good Quality	Polo/Natraj Good Quality Sample			
79	Pencils Rubber Tipped Graphite HB/2 DOMS	DOMS			
80	Pad Ink (Blue/Black/Red) 100 ml. (Mohini)	Mohini			
81	Pen Uniball (eye fine) (UB-157)	As per Sample			
82	Pen ADD Gel (ACHIEVER) (Blue/Black/Red/Green)	Achiever			
83	Pen –Reynold 045 (Blue, Black, Red)	Reynold			
84	Pen Holder Line (Blue/ Red)	Line			
85	Pen Claro(Use and throw Superior Quality)	Claro			
86	Pen Reynolds TERAMAX(Blue/Black/Red)	Reynold TERAMAX			

87	Pen Bold Marker (Camlin/Luxor)	Camlin/Luxor			
88	Pen CD Marker (Camlin/Luxor)	Camlin/Luxor			
89	Pen Stand (Superior Quality) (Small Size)	Sample			
90	Paper Cutter (Small) (size 13 cm)	Sample			
91	Paper Cutter Blade (Small Size)	Sample			
92	Plastic Scale (Camlin) size 30.5 cm	Camlin			
93	Plastic File Cover With Steel Clip (Superior Quality) (Size F.S.) (CLARO-303)	CLARO-303			
94	Plastic Cover (Clip File) (Nikon) (Size F.S.)	Nikon			
95	Plastic File Stick (Size F.S.) WORLDONE RF013F	WORLDONE RF013F			
96	Plastic File Stick (Size A-4) WORLDONE RF013	WORLDONE RF013			
97	Plastic File Cover (L Folder) Size F.S. (Sangam)	Sangam			
98	Punching Machine No.- HDP- 2320 (Kangaro)	Kangaro			
99	Plastic File Cover Ring Binder (Size F.S.) Worldone	Worldone			
100	Plastic File Cover Ring Binder (Size A-4) Worldone	Worldone			
101	Punching Machine No.- DP-600 (Kangaro)	"			
102	Pin Cushion (Superior Quality)	Sample			
103	Pin Remover No. SR500 (Kangaro)	Kangaro			
104	Push Pin (Superior Quality) Plastic	"			
105	Poker (Plastic) (Superior Quality)	Sample			
106	Poker Wooden (Big Size)	Sample			

107	Paper Weight	Sample			
108	Punch Blade Replacements (For Use in Punching Machine No.- 2320) Kangaro	Kangaro			
109	Punch Black Disc Replacements (For Use in Punching Machine No.- 2320) Kangaro	"			
110	P.V.C. Leaf (Plastic Envelope) (Size F.S.)	Sample			
111	P.V.C. Leaf (Plastic Envelope) (Size A-4)	Sample			
112	Register 72 Page (Eagle)	Eagle			
113	Register 216 Page (Eagle)	Eagle			
114	Register 432 Page (Eagle)	Eagle			
115	Register 506 Page (Eagle)	Eagle			
116	Register 164 Page (Jaishri)	Jaishri			
117	Register 244 Page (Jaishri)	Jaishri			
118	Register 800 Page (Superior Quality)	Superior Quality			
119	Refill ADD Gel (R-20) (Blue/Black/Red/ Green)	ADD			
120	Refill Jotter MONTER / LUXOR (Blue/Red/ Black)	MONTER /LUXOR			
121	Refill -Reynolds 045 (Blue/ Red/ Black)	Reynolds			
122	Refill – Roller ADD (R-50) (Blue/Black)	ADD			
123	Refill (Blue/Black/Red/Green) TERAMAX	Reynold TERAMAX			
124	Rope (Plastic) (Superior Quality)	Sample			
125	Slip Pad No. 11 (Page 160) Neelgagan	Neelgagan			
126	Slip Pad No. 33 (Page 160) Neelgagan	"			
127	Slip Pad No. 40 (Page 160) Neelgagan	Neelgagan			

128	Slip Pad No. 55 (Page 160) Neelgagan	Neelgagan			
129	Slip Pad No.06(Page 160) NeelSagar	NeelSagar			
130	Stapler- No. 10 (Kangaro)	Kangaro			
131	Stapler- No. 555 (Kangaro)	"			
132	Stapler- No. HP-45 (Kangaro)	"			
133	Stapler- No. HD 23S24 (Kangaro)	"			
134	Stapler Pin – No. 10 (Kangaro) (Blue Colour Pkt.)	"			
135	Stapler Pin – No. 24/6 (Kangaro) (Blue Colour Pkt.)	"			
136	Stapler Pin – 23/10H (Kangaro)(Blue Colour Pkt.)	"			
137	Stapler Pin – No. 23/17 (Blue Colour Pkt.)	"			
138	Sticky Notes (Arrow)(13 X45mm,25 X5=125 sheets)	As per Sample			
139	Sealing wax (Kores)	Kores			
140	Stamp Pad (Blue Colour) Size160 mm X 97 mm (Kores)	Kores			
141	Stamp Pad (Blue) Size 110 mm X 70 mm (Kores)	"			
142	Scissors Size 21.5 Cms. (Superior Quality)	Sample			
143	Steno Book (Page 160) Neelgagan	Neelgagan			
144	Sharpener (Apsara)	Apsara			
145	Stock Register Page 450 (Alankar)	Alankar			
146	Steel Scale	Sample			
147	Table Glass (Size 2 X 3 Feet- 5mm.) Superior Quality	Superior Quality			

148	Tag 8" (Per Bunch 50 no.) (8" Size) (Superior Quality)	Sample			
149	Table Top Plastic	Sample			
150	T-Pin Steel(50 gm. Small Pkt.)	Sample			
151	U – Pin (Plastic Small Pkt.)	Sample			
152	Water Sponge	Sample			
153	White Board Marker	Camlin			

Note - All Articles must be in Superior Quality with Sample.

**Signature &
Name of Tenderor**

ANNEXURE –

TERMS & CONDITIONS

1. The offer should be properly sealed with wax along all joints in an envelope mentioning on the envelope 'Tender Enquiry No. & Date, Due date of opening along with the tenderer's address' on the left hand side bottom of the envelope. Tenders received in envelope not properly sealed along all joints will be rejected straightaway.
2. Offer can be submitted personally in the Stationery Section of the High Court of Chhattisgarh, Bilaspur OR can be sent by registered post/speed post or courier service on the following address: -

**The Registrar General,
High Court of Chhattisgarh,
BILASPUR (C.G.)
Pin - 495220
PHONE: 07752 – 241021, FAX: 07752 – 241031,**

The offer must reach by the due date positively by 03.00 p.m.

3. Tenders will be opened at 04.00 p.m. on due date in the office of the Registrar General, High Court of Chhattisgarh, Bilaspur (C.G.) by the Committee in the presence of Tenderers if present at the time of tender

opening, otherwise in their absence.

4. The offer/tender must be submitted in two envelopes viz. 1) For security amount or certificate of exemption 2) Tender form mentioned accordingly. Envelope of the Security amount will be opened first, second envelope will be opened after verification of sufficient security amount or exemption certification thereto. Tenderers should be submitted a copy of certificate regarding Registration of GST.

5. Security amount of Rs. 20,000/- (Twenty Thousand only) must be deposited by the tenderers through challan in the head of "8443 सिविल जमा राशियां 103-प्रतिभूति" or submit a Demand Draft in the favour of **Registrar General, High Court of Chhattisgarh, Bilaspur (C.G.)**.

6. Tenderers must submit the specimen/sample of the stationery items.

7. Tenderers must supply the stationery items as per specimen, if they do not supply the same as per specimen, the items supplied will be returned to them at their own cost.

8. The Prices quoted should be-

8.1 Firm and FOR Destination basis by road/rail transport and in the unit enquired for.

8.2 Valid for our acceptance for placement of order till 31st March, 2024 from the due date.

8.3 Valid even if the full quantity of stationery required is not ordered in one lot.

8.4 Inclusive of all govt. levies i.e. Excise Duty, Sales Tax etc. If applicable, which should be mentioned clearly.

8.5 Inclusive of development/delivery charges if any, which will be borne by the tenderer.

9. The delivery of the material offered must be guaranteed and in case of default, we reserve the right to levy liquidated damages as per our standard terms and / or cancel the order or procure the material from the open market at the risk and cost of the defaulting tenderer.

10. The complete specification of material offered along with cost break – up should be given in the offer.

11. In case of any clarification required by the tenderer before quoting, he can contact the Section Officer, High Court of Chhattisgarh, Bilaspur (C.G.).

12. The High Court of Chhattisgarh, Bilaspur (C.G.), reserves the right to accept or to reject any offer in part or the whole without assigning any

reason thereto.

13. **Tender form can download from the website of HighCourt of Chhattisgarh.**

14. The quantity of the above stationary articles will be variable.

Thanking you,

Awadh Kishore
24/12/23

(Awadh Kishore)

Additional Registrar (Admn.)

High Court of Chhattisgarh,

Bilaspur

HIGH COURT OF CHHATTISGARH

“Tender Notice”

Tender Enquiry No. 2373

dated 24/02/2023

Dear Sir,

Subject: **TENDER FOR : Stationery Items**

DUE ON: 29-03-2023

I invite your offer for the supply of Stationery items "during the period from 01/04/2023 to 31/03/2024, listed below in accordance with the terms and conditions given in the enclosed annexure by the due date mentioned above: -

S.No.	Particulars	Quality	Quantity (Approx.)
01	All Pin 70 Gm.	Sample	50 Pkt.
02	Attendance Register (164 Page) JaiShri	JaiShri	30 Piece
03	Acknowledgement (प्राप्ती स्वीकृती रसीद)	Sample	3000 Piece
04	Binder Clip (32 mm)	Sample	All size Approx. 50 Pkt.
05	Binder Clip (41mm)	Sample	
06	Binder Clip (51mm)	Sample	
07	Box File (Full Size) (Superior Quality)	Sample	200 Piece
08	Brown Paper Full Size (Superior Quality)	"	1500 Sheets
09	Carbon (Blue) (Superior Quality) Kores	Kores	12 Pkt.
10	Clip Board (दबती) (Superior Quality)	Sample	As per demand
11	Computer CD (Sony)	Sony	200 Piece
12	Computer DVD (Sony)	Sony	300 Piece
13	Computer Paper (80 Column) (part -I)(for use in dmp printer	Sample	12 Pkt.
14	Computer Printer Ribbon EPSON FX-10 a complete set (for 136 Column 9/24 pin) TVS Company Genuine	Superior Quality	50 Piece
15	Computer Sticker (Size A-4) (ST 1 – 100 Sheet) Desmat	Desmat	1000 Pkt.
16	Conference Note pad (20 Page)	Sample	200 Piece
17	Cello Tape 1"	Sample	All Tapes Approx. 1000
18	Cello Tape (Small Size 125 cm.)	"	
19	Cello Tape Transparent 2"	Sample	

20	Cello Tape Brown 2"	Sample	Piece
21	Calculators (ORPAT) ORPAT -12 Digits -0T-400T	ORPAT -12 Digits Good Quality	50 Piece
22	CD Cover Pouch	Sample	300 Piece
23	Duster (White Board Superior Quality)	Sample	As per demand
24	Envelope Laminated (Size 18X14)	Sample	All size Envelopes Approx. 50,000 Pieces
25	Envelope Laminated (Size 12X16)	"	
26	Envelope Laminated (Size 12X14)	"	
27	Envelope Laminated (Size 12X10)	"	
28	Envelope Laminated (Size 12X6)	"	
29	Envelope Laminated (Size 11X5)	"	
30	Envelope Laminated (Size 10X8)	"	
31	Envelope Polynet (Size 18X14)	"	
32	Envelope Polynet (Size 12X16)	"	
33	Envelope White (Size 11 X 5) 70 Gsm.	"	
34	Envelope White (Size 10 X4.5) 70 Gsm.	"	
35	Envelope White (Size 9 X4) 70 Gsm.	"	
36	Envelope White (Size 11 X 5) 100 Gsm.	"	
37	Envelope White (Size 10 X4.5) 100 Gsm.	"	
38	Envelope White (Size 9 X4) 100 Gsm.	"	
39	Fevi stik super 8 Gm. (Pidllite Ind.)	Pidllite Ind.	500 Piece
40	Fevi Kwik (Pidllite Ind.)	Pidllite Ind.	100 Piece
41	Eraser (NATRAJ)	NATRAJ	300 Piece
42	Eraser (Non Dust) Apsara	Apsara	300 Piece
43	Fevicol 500Gm.(Pidllite Ind.)	Pidllite Ind.	As PerDemand
44	Flag Yellow Colour(76m X 76mm)Claro	Claro	100 Pkt.
45	Flag Four Colour - (Big Size) (20mm X 50 mm) CLARO	CLARO	As per demand
46	Flag Three Colour (Big Size) (25mm X 75 mm) CLARO	CLARO	1500 Pkt.
47	File Pad (Superior Quality)	Sample	50,000 Piece
48	File Cover (Four Folder) Size F.S. Superior Quality(Sangam) with cloth	Sangam	As per demand
49	Gum Tube 18 ml. (Navneet)	Navneet	200 Piece
50	Gum Pest 150 ml. (Kores)	Kores	100 Piece
51	Gum Pest 700 ml. (Kores)	Kores	100 Piece
52	High Lighter Pen (All Colour) Luxor	Luxor	300 Piece
53	Ink 005 EPSON (Printing page capabality	EPSON	As per demand

	6000)(for use in EPSON m1170-ecotank)		
54	Laser Jet Cartridge No. - 12 A (HP) (Original New sealed Pack)	HP	All Cartridge Approx. 1500 Pieces
55	Laser Jet Cartridge No. - 78 A (HP) (Original New sealed Pack)	HP	
56	Laser Jet Cartridge No. - 88 A (HP) (Original New sealed Pack)	HP	
57	Laser Jet Cartridge No. - 79 A (HP) (Original New sealed Pack)	HP	
58	Laser Jet Cartridge No. - 30 A (Original for use in printer no. M203dw) (HP) (New sealed Pack)	HP	
59	HP Drum No. - 32 A (Original Use in Laser Printer Model No. HP 203) (HP)	HP	
60	Laser Jet Cartridge No. - 925 Canon (f158200) (Original New sealed Pack)	CANON	
61	Ledger Paper (Superior Quality) (Pkt. 500 Sheet <u>90 gsm</u>) with printing as per sample (J.K./Sirpur)	Sample given By me. J.K./Sirpur	400 Pkt.
62	Ledger Paper (Superior Quality) (Pkt. 500 Sheet <u>90 gsm</u>) J.K./Sirpur	J.K./Sirpur	50 Pkt.
63	Laminated File Cover (Pink / Yellow Colour) with Printing good quality as per sample	Sample given by me.	50,000 Piece
64	Lace 36" (Superior Quality) (Per Pkt. 100)	Sample	600 Pkt.
65	Lace 24" (Superior Quality) (Per Pkt. 100)	Sample	2,000 Pkt.
66	Log Book (Jayshree) (Page 160)	Jaishree	50 Piece
67	Plastic Button file (Superior Quality)	Sample	As per Demand
68	Photo Copy Paper size A-3 Per Pkt. 500 Sheet (J.K.Copier - Red Pkt. 75 GSM)	J.K.Copier - Red Pkt. 75 GSM	All size paper approx. 20,000 Pkt. “
69	Photo Copy Paper size F-S Per Pkt. 500 Sheet (J.K. Copier- Red Pkt. 75 GSM)	J.K. Copier- Red Pkt. 75 GSM	
70	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. Copier- Red Pkt. 75 GSM)	J.K. Copier- Red Pkt. 75 GSM	
71	Photo Copy Paper size FS Per Pkt. 500 Sheet (J.K. Easy Copier -Green Pkt. 70 GSM)	J.K. Easy Copier -Green Pkt. 70 GSM	
72	Photo Copy Paper size A4 Per Pkt. 500 Sheet (J.K. Easy Copier -Green Pkt. 70 GSM)	J.K. Easy Copier -Green Pkt. 70 GSM	
73	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. MAX 67 GSM)	J.K. MAX 67	

		GSM	
74	Photo Copy Paper size A-4 Per Pkt. 500 Sheet (J.K. BOND 100 GSM)	J.K. Bond 100 GSM	
75	Photo Paper inkjet ID A-4 Per Pkt. 50 Sheets (180 GSM)Glossy Paper	ID A-4	
76	Pencil Steno (Apsara)	Apsara	All type pencils Approx. 1,500 Piece
77	Pencil (Apsara Platinum Extra Dark)	Apsara	
78	Pencil Checking (Blue & Red) Good Quality	Polo/Natraj Good Quality Sample	
79	Pencils Rubber Tipped Graphite HB/2 DOMS	DOMS	
80	Pad Ink (Blue/Black/Red) 100 ml. (Mohini)	Mohini	100 Bottle
81	Pen Uniball (eye fine) (UB-157)	As per Sample	200 Piece
82	Pen ADD Gel (ACHIEVER) (Blue/Black/Red/ Green)	Achiever	250 Piece
83	Pen –Reynold 045 (Blue, Black, Red)	Reynold	All types of pens approx. 3,000 piece
84	Pen Holder Line (Blue/ Red)	Line	
85	Pen Claro(Use and throw Superior Quality)	Claro	
86	Pen Reynolds TERAMAX(Blue/Black/Red)	Reynold TERAMAX	
87	Pen Bold Marker (Camlin/Luxor)	Camlin/Luxor	
88	Pen CD Marker (Camlin/Luxor)	Camlin/Luxor	
89	Pen Stand (Superior Quality) (Small Size)	Sample	As per demand
90	Paper Cutter (Small) (size 13 cm)	Sample	300 Piece
91	Paper Cutter Blade (Small Size)	Sample	200 Piece
92	Plastic Scale (Camlin) size 30.5 cm	Camlin	100 Piece
93	Plastic File Cover With Steel Clip (Superior Quality) (Size F.S.) (CLARO-303)	CLARO-303	All Files Approx. 300 Pieces
94	Plastic Cover (Clip File) (Nikon) (Size F.S.)	Nikon	
95	Plastic File Stick (Size F.S.) WORLDONE RF013F	WORLDONE RF013F	
96	Plastic File Stick (Size A-4) WORLDONE RF013	WORLDONE RF013	
97	Plastic File Cover (L Folder) Size F.S. (Sangam)	Sangam	
98	Punching Machine No.- HDP- 2320 (Kangaro)	Kangaro	As per demand
99	Plastic File Cover Ring Binder (Size F.S.) Worldone	Worldone	As per Demand
100	Plastic File Cover Ring Binder (Size A-4) Worldone	Worldone	As per Demand

101	Punching Machine No.- DP-600 (Kangaro)	"	50 Piece
102	Pin Cushion (Superior Quality)	Sample	25 Piece
103	Pin Remover No. SR500 (Kangaro)	Kangaro	As per demand
104	Push Pin (Superior Quality) Plastic	"	As per demand
105	Poker (Plastic) (Superior Quality)	Sample	50 Piece
106	Poker Wooden (Big Size)	Sample	50 Piece
107	Paper Weight	Sample	50 Piece
108	Punch Blade Replacements (For Use in Punching Machine No.- 2320) Kangaro	Kangaro	100 Piece
109	Punch Black Disc Replacements (For Use in Punching Machine No.- 2320) Kangaro	"	25 Piece
110	P.V.C. Leaf (Plastic Envelope) (Size F.S.)	Sample	500 Piece
111	P.V.C. Leaf (Plastic Envelope) (Size A-4)	Sample	500 Piece
112	Register 72 Page (Eagle)	Eagle	All Size Register Approx. 1,000 Piece
113	Register 216 Page (Eagle)	Eagle	
114	Register 432 Page (Eagle)	Eagle	
115	Register 506 Page (Eagle)	Eagle	
116	Register 164 Page (Jaishri)	Jaishri	
117	Register 244 Page (Jaishri)	Jaishri	
118	Register 800 Page (Superior Quality)	Superior Quality	
119	Refill ADD Gel (R-20) (Blue/Black/Red/Green)	ADD	All Refill Approx. 4,000 Pieces
120	Refill Jotter MONTER / LUXOR (Blue/Red/Black)	MONTER /LUXOR	
121	Refill -Reynolds 045 (Blue/ Red/ Black)	Reynolds	
122	Refill – Roller ADD (R-50) (Blue/Black)	ADD	
123	Refill (Blue/Black/Red/Green) TERAMAX	Reynold TERAMAX	
124	Rope (Plastic) (Superior Quality)	Sample	10 Kg
125	Slip Pad No. 11 (Page 160) Neelgagan	Neelgagan	All size Register Approx. 1,000 Piece
126	Slip Pad No. 33 (Page 160) Neelgagan	"	
127	Slip Pad No. 40 (Page 160) Neelgagan	Neelgagan	
128	Slip Pad No. 55 (Page 160) Neelgagan	Neelgagan	
129	Slip Pad No.06(Page 160) NeelSagar	NeelSagar	
130	Stapler- No. 10 (Kangaro)	Kangaro	All size Stepler Approx. 200 Piece
131	Stapler- No. 555 (Kangaro)	"	
132	Stapler- No. HP-45 (Kangaro)	"	
133	Stapler- No. HD 23S24 (Kangaro)	"	

134	Stapler Pin – No. 10 (Kangaro) (Blue Colour Pkt.)	"	All size Stepler Pin Approx. 2,000 Pkt.
135	Stapler Pin – No. 24/6 (Kangaro) (Blue Colour Pkt.)	"	
136	Stapler Pin – 23/10H (Kangaro)(Blue Colour Pkt.)	"	
137	Stapler Pin – No. 23/17 (Blue Colour Pkt.)	"	
138	Sticky Notes (Arrow)(13 X45mm,25 X5=125 sheets)	As per Sample	As per Demand
139	Sealing wax (Kores)	Kores	As per Demand
140	Stamp Pad (Blue Colour) Size160 mm X 97 mm (Kores)	Kores	50 Piece
141	Stamp Pad (Blue) Size 110 mm X 70 mm (Kores)	"	50 Piece
142	Scissors Size 21.5 Cms. (Superior Quality)	Sample	100 Piece
143	Steno Book (Page 160) Neelgagan	Neelgagan	1,500 Piece
144	Sharpener (Apsara)	Apsara	250 Piece
145	Stock Register Page 450 (Alankar)	Alankar	06 Piece
146	Steel Scale	Sample	100 Piece
147	Table Glass (Size 2 X 3 Feet- 5mm.) Superior Quality	Superior Quality	As per demand
148	Tag 8" (Per Bunch 50 no.) (8" Size) (Superior Quality)	Sample	1,500 Bunch
149	Table Top Plastic	Sample	As per demand
150	T-Pin Steel(50 gm. Small Pkt.)	Sample	As per demand
151	U – Pin (Plastic Small Pkt.)	Sample	100 Pkt.
152	Water Sponge	Sample	500 Piece
153	White Board Marker	Camlin	24 Piece

Note - All Articles must be in Superior Quality with Sample. ANNEXURE –

TERMS & CONDITIONS

1. The offer should be properly sealed with wax along all joints in an envelope mentioning on the envelope 'Tender Enquiry No. & Date, Due date of opening along with the Tenderer's Address' on the left hand side bottom of the envelope. Tenders received in envelope not properly sealed along all joints will be rejected straightaway.

2. Offer can be submitted personally in the Stationery Section of the High Court of Chhattisgarh, Bilaspur OR can be sent by registered post/speed post or courier service on the following address: -

**The Registrar General,
High Court of Chhattisgarh,
BILASPUR (C.G.)
Pin - 495220
PHONE: 07752 – 241021, FAX: 07752 – 241031.**

The offer must reach by the due date positively by 03.00 p.m.

3. Tenders will be opened at 04.00 p.m. on due date in the office of the Registrar General, High Court of Chhattisgarh, Bilaspur (C.G.) by the Committee in the presence of Tenderers if present at the time of tender opening, otherwise in their absence.

4. The offer/tender must be submitted in two envelopes viz. 1) For security amount or certificate of exemption 2) Tender form mentioned accordingly. Envelope of the Security amount will be opened first, second envelope will be opened after verification of sufficient security amount or exemption certification thereto. Tenderers should be submitted a copy of certificate regarding Registration of GST.

5. Security amount of Rs. 20,000/- (Twenty Thousand only) must be deposited by the tenderers through challan in the head of “8443 सिविल जमा राशियां 103-प्रतिभूति” or submit a Demand Draft in the favour of **Registrar General, High Court of Chhattisgarh, Bilaspur (C.G.)**.

6. Tenderers must submit the specimen/sample of the stationery items.

7. Tenderers must supply the stationery items as per specimen, if they do not supply the same as per specimen, the items supplied will be returned to them at their own cost.

8. The Prices quoted should be-

8.1 Firm and FOR Destination basis by road/rail transport and in the unit enquired for.

8.2 Valid for our acceptance for placement of order till 31st March, 2024 from the due date.

8.3 Valid even if the full quantity of stationery required is not ordered in one lot.

8.4 Inclusive of all govt. levies i.e. Excise Duty, Sales Tax etc. If applicable, which should be mentioned clearly.

- 8.5 Inclusive of development/delivery charges if any, which will be borne by the tenderer.
9. The delivery of the material offered must be guaranteed and in case of default, we reserve the right to levy liquidated damages as per our standard terms and / or cancel the order or procure the material from the open market at the risk and cost of the defaulting tenderer.
10. The complete specification of material offered along with cost break – up should be given in the offer.
11. In case of any clarification required by the tenderer before quoting, he can contact the Section Officer, High Court of Chhattisgarh, Bilaspur (C.G.).
12. The High Court of Chhattisgarh, Bilaspur (C.G.), reserves the right to accept or to reject any offer in part or the whole without assigning any reason thereto.
13. **Tender form can download from the website of High Court of Chhattisgarh.**
14. The quantity of the above stationery articles will be variable.

Thanking you,

Awadh Kishore
24/2/23

(Awadh Kishore)

Additional Registrar (Admn.)
High Court of Chhattisgarh,
Bilaspur.