

**HIGH COURT OF CHHATTISGARH, BILASPUR
ADVERTISEMENT**

Applications are invited in prescribed proforma for recruitment to the following posts, from eligible candidates having qualifications as mentioned below.

Name of Post - Stenographer (Eng.) Pay Band :- Rs. 9300-34800 + 4300 G.P. Total No. of Posts :- 39 (Including 20 backlog posts) Classification of Posts:-		QUALIFICATION: - 1. Must be a Graduate from any recognised university and; 2. Must have passed Shorthand Examination and Typewriting examination in English from any recognized University/Board/ recognised Board of shorthand and typewriting examination @ 80 words per minute and 30 words per minute respectively.
Category	Total	
Unreserved	13 Including 01 for Physically Disabled Persons and 04 for Women	
SC	07 Including 02 for Women	
ST	13 Including 01 for Physically Disabled Persons and 04 for Women	
OBC	06 Including 02 for Women	
Total	39	
Name of Post - Stenographer (Bilingual) Pay Band :- Rs. 9300-34800 + 4300 G.P. Total No. of Post :- 01 (UR)		1. Must be a Graduate from any recognised university and; 2. Must have passed Shorthand Examination and Typewriting examination in English @ 80 words per minute and 30 w.p.m. & in Hindi @ 80 words per minute and 25 w.p.m. respectively from any recognised Board of shorthand and typewriting examination /recognised University/ Board.
Name of Post - Translator Pay Band :- Rs. 9300-34800 + 4200 G.P. Total No. of Posts:- 05		QUALIFICATION: - Must be a Law Graduate from any recognised University. Weightage shall be given to Legal Assistants attached to the Hon'ble Chief Justice or the Hon'ble Judge, successfully discharging their duties.
Category	Total	
Unreserved	01 -	
SC	01 -	
ST	02 Including 01 for Women	
OBC	01 -	
Total	05	
Name of Post - Hindi Stenographer Pay Band :- Rs. 5200-20200 + 2800 G.P. Total No. of Post :- 01 (UR) -		1. Must be a Graduate from any recognised university and; 2. Must have passed Shorthand Examination and Typewriting examination in Hindi @ 80 words per minute and 25 w.p.m. from any re-recognised Board of short-hand and typewriting examination/ recognised University/ Board.
Name of Post - Assistant Librarian		QUALIFICATION: -

Pay Band :- Rs. 5200-20200 + 2800 G.P. Total No. of Posts :- 03		Must have Bachelor's/ Master's Degree in Library Science or Library and Information Science from any recognised University.
Category	Total	
Unreserved	01 -	
ST	01 -	
OBC	01 -	
Total	03	
Name of Post - Assistant Grade-III Pay Band :- Rs. 5200-20200 + 1900 G.P. Total No. of Posts :- 76 (Including 38 backlog posts)		QUALIFICATION: - (a) Must be a graduate from any recognized University and; (b) One year diploma Course in computer from I.T.I. or any equivalent recognized Board/ University.
Category	Total	
Unreserved	17 Including 01 for Physically Disabled Persons and 05 for Women	
SC	14 Including 04 for Women	
ST	34 Including 01 for Physically Disabled Persons and 10 for Women	
OBC	11 Including 01 for Physically Disabled Persons and 03 for Women.	
Total	76	
Name of Post - Assistant Grade-III (Computer) Pay Band :- Rs. 5200-20200 + 1900 GP + 200 SP Total No. of Posts :- 02 (Including 01 backlog post)		QUALIFICATION: - 1 Must be a Graduate from any recognised University and; 2 Post Graduate Diploma in Computer from any Institution recognised by a University (recognised by University Grants Commission).
Category	Total	
ST	01 -	
OBC	01 -	
Total	02	
Name of Post - Assistant Grade-III (Photocopy Operator) Pay Band :- Rs. 5200-20200 + 1900 GP Total No. of Posts :- 03		QUALIFICATION: - (a) Must be a graduate from any recognized University and; (b) Two years working experience of Photocopy Machine operation. Preference will be given to those candidates who have any certificate in photocopy machine operation and maintenance and; (c) The candidate must have knowledge of Computer Operation.
Category	Total	
Unreserved	01 -	
ST	01 -	
OBC	01 -	
Total	03	
Name of Post - Library Assistant (A.G.-III)		QUALIFICATION: - The candidate must have

Pay Band :- Rs. 5200-20200 + 1900 GP Total No. of Posts :- 01 (UR)	Bachelors Degree in Library Science from any recognized University.
Name of Post - P.B.X. Operator Pay Band :- Rs. 5200-20200 + 1900 GP Total No. of Posts :- 01 (UR)	QUALIFICATION: - Must be a Graduate from any recognised University.

Note:-1. The number of vacancies may increase or decrease and number of reserved posts may vary consequently subject to the decision of Hon'ble High Court of C.G. in Writ Petitions (C) No. 591/2012, 592/2012, 593/2012 & 594/2012.

2. The candidates belonging to OBC should not be in the creamy layer.

Other Conditions:-

- (a.) The applicant should be Citizen of India.
- (b.) he has attained minimum age of 21 years and has not attained maximum age of 30 years (in case of bonafide resident of Chhattisgarh **40 years as per GAD memo dated 17.12.2015) as on 01.01.2016.**
 Provided that the upper age limit shall be relaxable upto a maximum limit of 5 years for the candidates belonging to Scheduled Caste, Scheduled Tribe and other Backward Classes.
 Provided that the upper age limit shall be relaxable upto a maximum limit of 10 years for the women candidates.
 Provided further that the upper age limit of candidates who are Government servants whether permanent or temporary, shall be relaxable upto further 5 years in addition to the relaxations available as above.
 Further upper age limit shall be relaxable upto a maximum limit of 10 years for Physically Disabled Persons.
 But, the maximum age shall not exceed 45 years of age including the upper age limit and the relaxed age.
- (c.) Candidates claiming reserved category (SC/ST/OBC) shall submit their permanent Caste Certificate duly issued by competent authority only, otherwise they will be treated under Unreserved Category. The reserved candidates shall submit self attested copy of their permanent Caste Certificate along-with the application.
- (d.) Reserved candidates (SC/ST/OBC) are required to submit an affidavit in the proforma prescribed by the State Government with their memo dated 29.06.2013, at the time of their joining or otherwise their appointment shall be cancelled.
- (e.) Candidates claiming reserved category (SC/ST/OBC) of other States including erstwhile State of M.P. will be considered under Unreserved Category.
- (f.) He/She should possess good character and is of sound mind and body and free from any bodily or mental defect which renders him/her unfit for such appointment.
- (g.) He/She has not more than one living spouse.
- (h.) He/She has not been dismissed or removed from service by any High Court, Government or Statutory or Local Authority.
- (i.) He/She has not been convicted of any offence involving moral turpitude or has not been permanently debarred or disqualified

by any High Court/Union/State Public Service Commission or any Services Selection Board or Staff Selection Commission.

- (j.) He/she must possess the requisite qualification desired for the said advertised posts on or before the last date of receipt of application.
- (k.) The application **strictly** in prescribed proforma (Typed in fullsize size [Legal] paper) must reach **the Registrar General, High Court of Chhattisgarh, Bodri, Bilaspur (C.G.) by Registered Post/ Speed Post/ Other Courier/Humdash** along with self attested copies of testimonials/certificates regarding age, Caste, qualification [*in case of English Shorthand, English Typewriting, Hindi Shorthand & Hindi Typewriting Examination certificate, the speed of same should be specifically mentioned that he/she has passed the English Shorthand @ 80 w.p.m. or above, Hindi Shorthand @ 80 w.p.m. or above, English Typing @ 30 w.p.m. or above Hindi Typing @ 25 w.p.m. or above from the said Board of Shorthand & Typewriting Examination. If, in their certificate the speed of typing & shorthand as required under the advertisement has not been mentioned, the candidate has to submit the certificate from the concerned Board/University to the effect that the candidate has passed the English Shorthand @ 80 w.p.m. or above, English Typing Examination @ 30 w.p.m. or above, Hindi Shorthand @ 80 w.p.m. or above, Hindi Typing @ 25 w.p.m. or above from the said Board/University. Further, If it is not possible for them to submit such certificate (certificate showing speed of typing and shorthand) along-with the application or it will take time, they must submit an undertaking to the effect that if they found eligible for Skill Test, they will submit the said certificate (certificate showing speed of typing and shorthand or the certificate issued by Board/University mentioning that he/she has passed the English Typing @ 30 w.p.m., English Shorthand examination @ 80 w.p.m., and or Hindi Shorthand @ 80 w.p.m. or above, Hindi Typewriting @ 25 w.p.m.), on the date of Skill Test that too prior to appearing in Skill test otherwise, their candidature may be cancelled. In case of failure of submission of certificate/ Certificate of Board/University, Undertaking, as required above, their application/candidature, as the case may be, shall be cancelled and they will not be permitted to appear in Skill Test*] and experience (if any), duly attested passport size photograph be affixed in prescribed proforma. Application must be accompanied with one extra passport size photograph, which shall contain name and address on the back side. The applications completed in all respect along-with the enclosures will be accepted upto 5.00 P.M. of **30.01.2017**. Application received thereafter, will not be entertained.
- (l.) The persons already in service must send their application through proper channel **or** along-with NOC of their employer issued after publication of this advertisement, otherwise, their applications shall be rejected. Further, such application be sent to the undersigned in such a manner so that it should reach the undersigned, on or before last date of receiving applications.
- (m.) **One envelope should contain only one application.**
- (n.) **The envelop containing application should be superscribed in bold Capital letters "APPLICATION FOR THE POST OF"** .

- (o.) The Competent Authority reserves the right to reject all or any application without communicating any reason to the applicant. The Competent Authority further reserves the right of fixing cut off marks for educational/ professional qualification for deciding candidature during scrutiny of the application forms or at any stage of the recruitment/examination process.
- (p.) The eligible candidates will be called for Written Test, Skill Test and or Interview, as may be decided by the Competent Authority. The information of the same will be given by way of notification in news papers. List of eligible and non eligible candidates will be displayed separately in the notice board and website of this High Court. After completion of scrutiny of applications, the list of eligible and non eligible candidates will also be uploaded in the website of High Court <http://www.cghighcourt.nic.in>.
- (q.) The Call letters will be uploaded on the website of High Court of Chhattisgarh.
- (r.) There shall be Written Test, Skill Test and or Interview, as may be decided by the Competent Authority.
- (s.) No TA/DA should be admissible to any candidate for appearing in any of the tests/ interview.
- (t.) The selected candidates shall be kept in probation for a period of two years.
- (u.) The records of recruitment examination shall be liable to be eliminated after six months of declaration of result of selection and thereafter no application for certified copy/for inspection of documents related to selection process, shall be entertained under R.T.I. Act.

If above mentioned conditions are acceptable then only the candidate should apply for the post.

For further details visit our website at : <http://www.cghighcourt.nic.in>.

Sd/-
(Arvind Singh Chandel)
Registrar General

PROFORMA OF APPLICATION FOR THE POST OF					
" _____ "					
1. Full Name of the applicant (in BLOCK letters)	:	Affix self attested recent passport size photograph		
2. Father's/Husband's Name	:			
3. Date of Birth	:			
4. Age as on 01/01/2016		<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	Y	M	D
5. Sex -		<input style="width: 40px; height: 20px;" type="text"/>	(mention code 1 for Male and 2 for Female)		
6. Whether, bonafide resident of Chhattisgarh - (If yes, enclose the attested copy of domicile certificate issued by the competent authority.)			Yes	/	No
7. Educational qualification :					
S.No	Name of Exam.	Board/ University	Year of passing	Div.%	
1.					
2.					
3.					
4.					

5.				
6.				

8. Experience (if any) (attach certificate) :

9. Whether : (please tick whichever is applicable)

SC	ST	OBC	UNRESERVED

(In case of SC/ST/OBC, enclose the attested copy of permanent Caste Certificate issued by the competent authority.)

10. Postal address :.....

:.....

11. Permanent address :.....

:.....

12. Phone/Mobile no. (if any) :.....

13. Whether, Physically Disabled :.....

If Yes, mention type and percentage of Disability :

(Attach certificate issued by competent authority).

14. Whether, the candidate is serving in : Yes / No

govt./semi govt. organization

(If yes, application must be sent through proper channel

or along-with No Objection Certificate of the said department

issued after publication of this advertisement)

15. List of enclosures :-

1. 2. 3.

.....

4. 5.

DECLARATION

I do hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or suppressed any material fact:- (1) before or after test / interview / selection / appointment to the said post my candidature / appointment will be liable to be cancelled/ (2) after joining services to the said post my service shall be liable to be terminated and also I shall be liable for criminal prosecution.

Place:

Date:
Applicant)

(Signature of

**Space for extra
passport size of
photograph
(to be stapled)**

**Note - Do not
paste the
photograph.**