

उच्च न्यायालय छत्तीसगढ़, बिलासपुर

परिशिष्ट-2

[नियम 4.4.2]

(निविदा सूचना का प्रारूप)

निविदा विज्ञापित क्र. 1889

दिनांक 20/2/17

उच्च न्यायालय छत्तीसगढ़, बिलासपुर की ओर से निर्माताओं तथा उनके अधिकृत विक्रेताओं से स्टेशनरी सामग्री प्रदाय करने हेतु मोहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र अधोहस्ताक्षरकर्ता के कार्यालय से आवेदन प्रस्तुत कर (आयकर प्रमाणपत्र सहित) रु 200/- (दो सौ रुपये मात्र) नगद भुगतान कर दिनांक 01/03/2017 के पूर्व कार्यालयीन दिवस में प्राप्त किये जा सकते हैं।

विस्तृत विवरण हेतु कृपया लॉग इन करें: <http://www.cghighcourt.nic.in>

निविदा बिक्री की अंतिम तिथि	...	01/03/2017.....	समय	05.00 P.M.
निविदा जमा करने की अंतिम तिथि		15/03/2017	समय	03.00 P.M.
निविदा खोलने की तिथि		15/03/2017	समय	04.00 P.M.

.स्थान . उच्च न्यायालय छत्तीसगढ़, बिलासपुर रजिस्ट्रार जनरल के कक्ष में

20/2/17
रजिस्ट्रार जनरल

HIGH COURT OF CHHATTISGARH, BILASPUR

“Tender Notice”

Tender Enquiry No. 1889.....

dated 20/02/2017

Dear Sir,

Subject: TENDER FOR : Stationery Items

DUE ON: 15/1...-03/2017

I invite your offer for the supply of Stationery items "during the period from 01/04/2017 to 31/03/2018, listed below in accordance with the terms and conditions given in the enclosed annexure by the due date mentioned above: -

S.No.	Particulars	Quality
01	All Pin 70 Gm	Sample
02	Attendance Register Page 164	JaiShri
03	Box File (Full Size) (Superior Quality)	Sample
04	Brown Paper Full Size (Superior Quality)	"
05	Bold Marker Pen	"
06	Carbon (Blue & Black)	(Kores)
07	Computer Ribbon EPSON FX-10 (Abb)	A bee Fill
08	Computer CD	Sony
09	Computer DVD	"
10	C.D. Cover	Sample
11	Cello Tap 1"	"
12	Cello Tap ½"	"
13	Cello Tap Brown 2"	"
14	Calculators	Claro CL-500 C
15	Envelop Laminated (Size 18X14)	Sample
16	Envelop Laminated (Size 12X16)	"
17	Envelop Laminated (Size 12X14)	"
18	Envelop Laminated (Size 12X10)	"
19	Envelop Laminated (Size 12X6)	"
20	Envelop Laminated (Size 10X8)	"
21	Envelop Laminated With Cloth (Size 12X16)	"
22	Envelop White (Size 11 X5) 70 Gm	"
23	Envelop White (Size 10 X4.5) 70 Gm	"
24	Envelop White (Size 9 X4) 70 Gm	"
25	Envelop Window (Size 10X4.5) 70 Gm	"
26	Fevi stik 8 Gm	Pidllite Ind.
27	Fevi Kwik	"
28	File Pad (Superior Quality) (File Pad में लगा लेस/रस्सी की लम्बाई एक मीटर होना चाहिये)	Sample

29	Gum Tube 25 Ml	Youvy/Navneet
30	Gum Pest 150 ml.	Kores
31	Gum Pest 700 ml (Kores)	"
32	High Lighter Pen	Luxor
33	Laser Jet Cartridge No-88A	HP
34	Laser Jet Cartridge No-12-A	"
35	Laser Jet Cartridge No-78 A	"
36	Laser Jet Cartridge No- 106 -M.L. No- 2245)	SAMSUNG
37	Laser Jet Cartridge No- 925	Canon
38	Laser Jet Cartridge No- 12-A / 78-A / 88-A & 925	Other Co.
39	Ledger Paper(Superior Quality)(Pkt 500 Sheet)	Sample
40	Log Book Page 192	JaiShri
41	Lace 36 " (Superior Quality)(Per Pkt 100)	Sample
42	Lace 24 " (Superior Quality)(Per Pkt 100)	"
43	Photo Copy Paper Size - F-S (70 GSM)	J.K.Easy Copier-Green Pkt
44	Photo Copy Paper Size A-4 (70 GSM)	"
45	Photo Copy Paper Size A-3 (70 GSM)	"
46	Photo Copy Paper Size F-S (75 GSM)	J.K. Red Pkt
47	Photo Copy Paper Size A-4 (75 GSM)	"
48	Pencil Steno	Apsara
49	Pencil	Apsara Platinum
50	Pencil Checking (Blue & Red) (NatRaj)	Apsara /Natraj
51	Pad Ink (Blue) 100 ml	Mohni
52	Flag (Prompts) Yellow- Big	Sample
53	Flag 3 Colour (Claro)	"
54	ADD Gel Pen (Blue/Black/Red/Green)	ACHIEVER
55	Dot Pen – 045 (Blue, Black, Red)	Reynolds
56	Pen Holder (Blue/Red)	Line
57	CD Marker Pen (Blue/Black/Red/Green)	Camlin
58	Paper Cutter (Superior Quality) (Small Size)	Sample
59	Paper Cutter Blade (Small)	"
60	Plastic Scale	Camlin
61	Plastic Clip File (Size F.S.)	Nikon
62	Plastic Stick File Cover Size (F.S. & A-4) (Superior)	Sample-
63	Punching Machine No-HDP-2320	(Kangaro)
64	Punching Machine No-DP-600	"
65	Pin Cushion (Superior Quality)	Sample
66	Poker (Plastic) (Superior Quality Big Size)	"
67	Paper Weight (Superior Quality)	"
68	Register 72 Page	Eagle
69	Register 216 Page	"
70	Register 432 Page	"

71	Register 72 Page	Navneet
72	Register 216 Page	"
73	Register 504 Page	"
74	Register 180 Page Size 8X13 (Superior Quality) (Small Size)	Sample
75	Register 280 Page Size 8X13 (Superior Quality) (Small Size)	"
76	Gel Refill (Blue/Black/Red)	Reynolds Racer
77	Gel Refill (Blue/Black/Red)	Add Gel -R.20
78	Jotter Refill (Blue/Red)	Luxor
79	Refill -045 (Blue, Red, Black)	Reynolds
80	Refill – Roller (Blue/Black)	ADD
81	Refill (Dot & Gel)	Parker
82	Rubber	(NATRAJ)
83	Rubber (Non Dust)	Apsara
84	Slip Pad No. 0	Sangam
85	Slip Pad No. 1	"
86	Slip Pad No. 02	"
87	Stapler- No.10	Kangaro
88	Stapler- No.555	"
89	Stapler- No. HP-45	"
90	Stapler NO- Ds 12S17'	"
91	Stapler Pin – No.10	"
92	Stapler Pin – No.24/6	"
93	Stapler Pin – No.23/17	"
94	Sealing wax	Kores
95	Stamp Pad (Blue / Red Colour) Size 160mm X97 mm	"
96	Stamp Pad (Blue/ Red) Size 110mm X 70 mm	"
97	Scissors Size 21.5 Cms. (Superior Quality)	Sample
98	Steno Book Page 160	Neelgagan
99	Sketch Pen Set (All Colour)	Camlin
100	Sharpener	Apsara
101	Stock Register Page 500	Neelgagan
102	Typing Paper Size A-4 (P. Pkt. 500 Sheet)	Sample
103	Tag 8" (Per Bunch 50 no.) (8"Size) (Superior Quality)	"
104	Table Top Plastic	"
105	P.V.C. Leave (Plastic Envelop)	"
106	Computer Sticker (Gumming) Size A-4	Desmat
107	Trangle Pencil	Apsara
108	Laser Jet Cartridge ને Refilling & recondising (With Drom)	-
109	Sutali (Plastic) (Superior Quality)	-
110	Water Sponge (Superior Quality)	Sample

Note - All Articles must be in Superior Quality with Sample.

ANNEXURE -

ITERMS & CONDITIONS

1. The offer should be properly sealed with wax along all joints in an envelope mentioning on the envelope 'Tender Enquiry No. & Date, Due date of opening along with the tenderer's address' on the left hand side bottom of the envelope. Tenders received in envelope not properly sealed along all joints will be rejected straightaway.

2. Offer can be submitted personally in the Stationery Section of the High Court of Chhattisgarh, Bilaspur OR can be sent by registered post/speed post or courier service on the following address: -

The Registrar General,
High Court of Chhattisgarh,
BILASPUR
PHONE: 07752 - 241021, FAX: 07752 - 241031,

The offer must reach by the due date positively by 03.00 p.m.

3. Tenders will be opened at 04.00 p.m. on due date in the office of the Registrar General, High Court of Chhattisgarh, Bilaspur by the Committee in the presence of Tenderers if present at the time of tender opening, otherwise in their absence.

4. The offer/tender must be submitted in two envelopes viz. 1) for security amount or certificate of exemption 2) tender form mentioned accordingly. Envelope of the Security amount will be opened first, second envelop will be opened after verification of sufficient security amount and exemption certification thereto.

5. Security amount of Rs. 5000/- (Rupees Five Thousand only) must be deposited by the tenderers through challan in the head of "8443 सिविल जमा राशियां 103-प्रतिभूति" or submit a Demand Draft in the favour of Registrar General, High Court of Chhattisgarh, Bilaspur.

6. Tenderers must submit the specimen of the stationery items.

7. Tenderers must supply the stationery items as per specimen, if they do not supply the same as per specimen, the items supplied will be returned to them at their own cost.

8. The Prices quoted should be-

8.1 firm and FOR Destination basis by road/rail transport and in the unit enquired for.

8.2 valid for our acceptance for placement of order till 31st March, 2017 from the due date.

Note - All Articles must be in Superior Quality with Sample.

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 - 8.1 firm and FOR Destination basis by road/rail transport and in the unit enquired for.
 - 8.2 valid for our acceptance for placement of order till 31st March, 2017 from the due date.
-

- 8.3 valid even if the full quantity of stationery required is not ordered in one lot.
- 8.4 inclusive of all govt. levies i.e. Excise Duty, Sales Tax etc. if applicable, which should be mentioned clearly.
- 8.5 inclusive of development/delivery charges if any, which will be borne by the tenderer.
9. The delivery of the material offered must be guaranteed and in case of default, we reserve the right to levy liquidated damages as per our standard terms and / or cancel the order or procure the material from the open market at the risk and cost of the defaulting tenderer.
10. The complete specification of material offered along with cost break – up should be given in the offer.
11. In case of any clarification required by the tenderer before quoting, he can contact the Accounts Officer, High Court of Chhattisgarh, Bilaspur.
12. The High Court of Chhattisgarh, Bilaspur, reserves the right to accept or to reject any offer in part or the whole without assigning any reason thereto.

Thanking you,


20.02.12

(O.P.S.Chouhan)
Additional Registrar (Admn.)
High Court of Chhattisgarh,
Bilaspur.