

उच्च न्यायालय छत्तीसगढ़, बिलासपुर

परिशिष्ट-2

[नियम 4.4.2]

(निविदा सूचना का प्रारूप)

निविदा विज्ञापित क्र. 22.S.8...

दिनांक 16/03/15

उच्च न्यायालय छत्तीसगढ़, बिलासपुर की ओर से निर्माताओं तथा उनके अधिकृत विक्रेताओं से स्टेशनरी सामग्री प्रदाय करने हेतु मोहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र अधोहस्ताक्षरकर्ता के कार्यालय से आवेदन प्रस्तुत कर (आयकर प्रमाणपत्र सहित) रु 200/- (दो सौ रुपये मात्र) नगद भुगतान कर दिनांक 24/03/2015 के पूर्व कार्यालयीन दिवस में प्राप्त किये जा सकते हैं।

विस्तृत विवरण हेतु कृपया लॉग इन करें: <http://www.cghighcourt.nic.in>

निविदा बिक्री की अंतिम तिथि	24/03/2015	समय 05.00 PM
निविदा जमा करने की अंतिम तिथि	07/04/2015	समय 03.00 PM
निविदा खोलने की तिथि	07/04/2015	समय 04.00 PM

स्थान-उच्च न्यायालय छत्तीसगढ़, बिलासपुर रजिस्ट्रार जनरल के कक्ष में

16/03/15
रजिस्ट्रार जनरल

HIGH COURT OF CHHATTISGARH, BILASPUR

"Tender Notice"

Tender Enquiry No. 2259.....

dated 16/3/15

Dear Sir,

Subject: TENDER FOR : Stationery Items

DUE ON:-0 -2015

I invite your offer for the supply of Stationery items during the period from 01/04/2015 to 31/03/2016, listed below in accordance with the terms and conditions given in the enclosed annexure by the due date mentioned above: -

<i>S.No</i>	<i>Particulars</i>	<i>Quality</i>
01	All Pin 70 Gm	Nakode
02	Attendance Register Page 192	Jaishri
03	Box File (Full Size) (Superior Quality)	-Sample-
04	Brown Paper Full Size (Superior Quality)	-Sample-
05	Computer Paper 80 Column Part- 1 (1000 Sheet) 70 GSM 6 INCH	-Sample-
06	Computer Paper 80 Column Part- 1 (1000 Sheet) 70 GSM	-Sample-
07	Computer Paper 80 Column Part- 2 (500 Sheet) 70 GSM	-Sample-
08	Computer Paper 80 Column Part- 3 (250 Sheet) 70 GSM	-Sample-
09	Carbon (Blue & Black) (Superior Quality)	Kores
10	Computer Ribbon EPSON FX-10	Abee Fill
11	Clip Board (दफती) (Superior Quality)	-Sample-
12	Computer CD	"
13	Computer DVD	"

<i>S.No</i>	<i>Particulars</i>	<i>Quality</i>
14	C.D. Cover	Sample-
15	Cello Tap 1"	"
16	Cello Tap ½"	"
17	Cello Tap Brown 2"	"
18	Calculators (WORLDONE-WEC-12	WORLDONE
19	Envelop Laminated (Size 18X14) (Superior Quality)	Sample
20	Envelop Laminated (Size 12X16) "	"
21	Envelop Laminated (Size 12X14) "	"
22	Envelop Laminated (Size 12X10) "	"
23	Envelop Laminated (Size 12X6) "	"
24	Envelop Laminated (Size 10X8) "	"
25	Envelop Laminated With Cloth (Size 12X16) "	"
26	Envelop White (Size 11 X5) 70 & 80 Gm "	"
27	Envelop White (Size 10 X4.5)70 & 80 Gm "	"
28	Envelop White (Size 9 X4) 70 & 80 Gm "	"
29	Envelop Window (Size 10X4.5)70& 80 Gm "	"
30	Fevi stik 8 Gm	Pidllite Ind.
31	Fevi Kwik	Pidllite Ind.
32	Favi Coal 200 gm & 500 Gm.	Pidllite Ind.
33	File Pad (Superior Quality)	-Sample-
34	Fax roll (film roll FO-600 Fo- 650)	Sharp
35	Gum Tube 30 ml	Camel
36	Gum Pest 150 ml	Koers
37	Gum Pest 700 ml	Koers
38	High Lighter Pen	Luxaar
39	HP Laser Jet Cartridge No-88A	HP
40	HP Laser Jet Cartridge 12-A	HP
41	HP Laser Jet Cartridge No-78 A	HP
42	Laser Jet Cartridge No- 106 (Printer M.L. No- 2245)	SAMSUNG
43	Laser Jet Cartridge (Canon) 925	Canon
44	Ledger Paper(Superior Quality)(Pkt 500 Sheet)	-Sample-

<i>S.No</i>	<i>Particulars</i>	<i>Quality</i>
	<u>Ledger Paper के प्रत्येक पेज पर वाटर मार्क प्रिंटिंग होगी, जिसमें लोगो एवं High Court Bilaspur प्रिन्ट रहेगा, प्रिन्टिंग चार्ज सहित दर देवें।</u>	
45	Log Book Page 192	Jaishri
46	Lace 36''(Superior Quality)(Per Pkt 100)	-Sample-
47	Lace 24 ''(Superior Quality)(Per Pkt 100)	-Sample-
48	Photo Copy Paper F-S Per Pkt 500 Sheet	Image
49	Photo Copy Paper A-4 Per Pkt 500 Sheet	Image
50	Photo Copy Paper A-3 Per Pkt 500 Sheet	Image
51	Pencil Steno	Apsara
52	Pencil HB	Apsara
53	Pencil Checking (Blue & Red)	NATRAJ
54	Pad Ink (Blue/ Red) 100 ml	Mohni
55	Fountain pen Ink	Camel
56	Post it Flag Yellow- Big	CLARO(Write on)
57	Post it Flag 3 Colour	CLARO(Write on)
58	ADD Gel Pen (Blue/Black/Red/Green)	(ACHIEVER)
59	Reynold Pen – 045 (Blue, Black, Red)	Reynold Pen
60	Pen Holder (Blue/Red)	Line
61	Pen Stand With Pen (Superior Quality) (Big Size)	Sample-
62	Pen Stand With Pen (Superior Quality) (Small Size)	Sample-
63	Bold Marker Pen	Sample-
64	CD Marker Pen	Camlin
65	Paper Cutter (Small)	Sample-
66	Paper Cutter Blade (Small)	Sample-
67	Plastic Scale (Camlin)	Camlin
68	Plastic Clip File Cover Size (F.S. & A-4) (Superior Quality)	-Sample-
69	Plastic File Cover "L" Type (Sanmgam)	-Sample-
70	Plastic Stick File Cover Size (F.S. & A-4) (Superior Quality)	-Sample-
71	Plastic File Cover Steel Clip (Size F.S. & A-4)	-Sample-

<i>S.No</i>	<i>Particulars</i>	<i>Quality</i>
72	Punching Machine No-DP-600 & 800 No	Kangaro
73	Pin Cushion (Superior Quality)	-Sample-
74	Poker (Plastic) (Superior Quality) (Big Size)	-Sample-
75	Paper Weight (Superior Quality)	-Sample-
76	Register 72Page	Eagle
77	Register 216 Page	Eagle
78	Register 432 Page	Eagle
79	Register 180 Page Size 8X13 (Superior Quality)(Small Size)	-Sample-
80	Register 280 Page Size 8X13 (Superior Quality) (Small Size)	-Sample-
81	Gel Refill (Reynolds Racer) (Blue/Black/Red/Green)	Reynolds
82	Gel Refill (ADD Gel)(GR-20) (Blue/Black/Red/Green)	ADD
	Jotter Refill (Blue/Black/Red)	Line
84	Reynolds Refill -045 (Blue, Red, Black)	Reynolds
85	Refill – Add Roller (Blue/Black)	ADD
86	Refill (Dot & Gel)	Parker
87	Rubber	NATRAJ
88	Rubber (Non Dust)	Apsara
89	Slip Pad No. 0	Sangam
90	Slip Pad No. 1	Sangam
91	Slip Pad No. 02	Sangam
92	Stapler- No.10	Kangaro
93	Stapler- No.555	Kangaro
94	Stapler- No.HP-45	Kangaro
95	Stapler Pin-10	Kangaro
96	Stapler Pin – No.24/6	Kangaro
97	Stapler Pin – No.23/17	Kangaro
98	Sealing wax	Kores
99	Stamp Pad (Blue / Red Colour) Size 160mm X97 mm	Kores
100	Stamp Pad (Blue/ Red) Size 110mm X 70 mm	Kores

<i>S.No</i>	<i>Particulars</i>	<i>Quality</i>
101	Scissors Size 21.5 Cms. (Superior Quality)	-Sample-
102	Steno Book	Neelgagan
103	Stapler- No.HD- 1217	Kangaro
104	Sharpener	Apsara
105	Stock Register Page 500	NEEL SAGAR
106	Typing Paper Size A-4 (P.Pkt. 500 Sheet) (Superior Quality)	Sample-
107	Tag 8" (Per Bunch 50 no.) (8"Size) (Superior Quality)	Sample-
108	Table Top Plastic	Sample-
109	Table Glass Size 2X3 – 5 mm	-
110	P.V.C. Leave (Plastic Envelop) (Superior Quality)	Sample-
111	Computer Sticker (Gumming)	Sample-
112	Laser Jet Cartridge में Refilling	-
113	Sutali (Plastic) Superior Quality)	Sample-
114	Water Sponge	Sample-
115	U – Pin (Plastic)	Sample-

Note -All Articles must be in Superior Quality with Sample.

ANNEXURE –

ITERMS & CONDITIONS

1. The offer should be properly sealed with wax along all joints in an envelope mentioning on the envelope 'Tender Enquiry No. & Date, Due date of opening along with the tenderer's address' on the left hand side bottom of the envelope. Tenders received in envelope not properly sealed along all joints will be rejected straightaway.
2. Offer can be submitted personally in the Stationery Section of the High Court of Chhattisgarh, Bilaspur OR can be sent by registered post/speed post or courier service on the following address: -

The Registrar General,
High Court of Chhattisgarh,
BILASPUR
PHONE: 07752 – 241021, FAX: 07752 – 241031,

The offer must reach by the due date positively by 03.00 p.m.

3. Tenders will be opened at 04.00 p.m. on due date in the office of the Registrar General, High Court of Chhattisgarh, Bilaspur by the Committee in the presence of Tenderers if present at the time of tender opening, otherwise in their absence.

4. The offer/tender must be submitted in two envelopes viz. 1) for security amount or certificate of exemption 2) tender form mentioned accordingly. Envelope of the Security amount will be opened first, second envelop will be opened after verification of sufficient security amount and exemption certification thereto.

5. Security amount of Rs. 5000/- (Rupees Five Thousand only) must be deposited by the tenderers through challan in the head of "8443 सिविल जमा राशियां 103-प्रतिभूति" or submit a Demand Draft in the favour of Registrar General, High Court of Chhattisgarh, Bilaspur.

6. Tenderers must submit the specimen of the stationery items.

7. Tenderers must supply the stationery items as per specimen, if they do not supply the same as per specimen, the items supplied will be returned to them at their own cost.

8. The Prices quoted should be-

8.1 firm and FOR Destination basis by road/rail transport and in the unit enquired for.

8.2 valid for our acceptance for placement of order till 31st March, 2015 from the due date.

8.3 valid even if the full quantity of stationery required is not ordered in one lot.

8.4 inclusive of all govt. levies i.e. Excise Duty, Sales Tax etc. if applicable, which should be mentioned clearly.

8.5 inclusive of development/delivery charges if any, which will be borne by the tenderer.

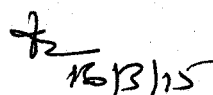
9. The delivery of the material offered must be guaranteed and in case of default, we reserve the right to levy liquidated damages as per our standard terms and / or cancel the order or procure the material from the open market at the risk and cost of the defaulting tenderer.

10. The complete specification of material offered along with cost break – up should be given in the offer.

11. In case of any clarification required by the tenderer before quoting, he can contact the Accounts Officer, High Court of Chhattisgarh, Bilaspur.

12. The High Court of Chhattisgarh, Bilaspur, reserves the right to accept or to reject any offer in part or the whole without assigning any reason thereto.

Thanking you.


16/3/15
(Mansoor Ahmed)
Additional Registrar (Admn.)
High Court of Chhattisgarh,
Bilaspur.